

**MINUTES OF THE MEETING OF
CASTLE BROMWICH PARISH COUNCIL
HELD IN ARDEN HALL, CASTLE BROMWICH
ON WEDNESDAY 25 OCTOBER 2017 AT 7.30 pm**

Those present:

Chairman: Cllr Mrs P Allen

| | | | |
|---------------------|----------------|------------------|------------------|
| Councillors: | Cllr M Rashid | Cllr K Shaw | Cllr Mrs A Ahmed |
| | Cllr M Strong | Cllr J Riordan | Cllr M Rashid |
| | Cllr J Ward | Cllr Mrs Haywood | Cllr S Beechey |
| | Cllr R Cupples | | |

Officer: Mrs. D Weir, Acting Clerk to the Council

Members of the Public: 7

1. Apologies for absence.

Apologies received and accepted from Cllrs Knibb and Mrs Shaikh. Cllr Horkan had telephoned to say that his train had been delayed and he would arrive as soon as possible.

2. Declarations of pecuniary or other interests.

None declared.

3. Dispensations.

None requested.

4. Exclusion of the Press and Public

The Chairman advised that the Parish Council may exercise their right to exclude the public and press by resolution from a closed meeting due to the confidential nature to be discussed pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.

5. Minutes of Previous Meetings.

A copy of the minutes of the September Council Meeting were circulated.

6. Questions from Councillors.

It was confirmed that there was a defibrillator in the pavilion and one in the Spencer Hall Kitchen. The status of the defibrillators was requested as an agenda item for the next Council Meeting.

7. Questions from the Public.

The Chairman temporarily suspended Standing Orders to allow an opportunity for members of the public to ask questions and advised that the Council endeavour to provide feedback on matters raised by members of the public during this item. At the end of this item, the suspension of Standing Orders is concluded. Mr Brueton requested the position with regard to the Parish Council’s objection to proposals for the changes to Flightpath 33 and other issues. Cllr MacDonald responded to concerns raised and advised that the Parish Council’s objection would be submitted by the due date. Traffic calming was raised. Cllr Mrs Haywood referred to previous requests to the Borough Council’s Highway Authority for a zebra crossing to be installed outside Arden Hall and consideration of Speedwatch which had been implemented by West Midlands Police in other parts of the Borough. The Acting Clerk was asked to place issues relating to motorbikes on the next Agenda.

8. Communications.

Recent correspondence and bulletins, including Solihull MBC Press Releases – Partnership exercise between the Borough Council and West Midlands Police re out of town private hire vehicles / Mayor encourages Silhillians to take advantage of the Council’s Switch ‘n’ Save Scheme to save on energy bills / NALC Newsletters / Bulletins / Planning Portal

news / WALC LAIS releases.

9. Land at Bradford Gardens – Travellers – Deterrent

Members had regard to the request by local residents for the Parish Council to consider putting in place measures to prevent trespass on the parish council's land.

Members considered quotations for a trench to be installed with a mound upon which wildflower seeds could be planted, together with a height restrictor barrier for the access gates at Arden Hall. Members noted advice from the Planning Officer that such development was considered permitted development and planning consent was not required.

IT WAS UNANIMOUSLY REVOLVED: that a letter be sent to local residents living in the vicinity of Bradford Gardens, advising them of measures the Parish Council propose to implement to prevent any further trespass. A copy of the letter to be published on the Parish Council's website with a letter to be sent to Caroline Spelman asking if a response has been received from the Police & Crime Commissioner.

10. HS2 Implementation Advisory Group 12th October 2017

In response to questions raised during Public forum, Cllr Mrs Haywood advised that the Parish Council had objected to the planning application, Cllr Horkan had also attended the meeting of the HS2 Implementation Advisory Group on 12th October 2017 and Cllr Mrs Haywood requested this item be deferred to the next Council Meeting when Cllr Horkan could report.

11. Birmingham Airport Consultative Committee – Meeting 19th October 2017.

Members noted receipt of an email dated 21st October from the local residents Airport Forum and objection to the CAA to the consultation process.

A further meeting of the Airport Forum was to take place on 26th October at which Cllr MacDonald was to attend.

Members noted the deadline by which the Parish Council's objection had to be submitted.

12. WALC – AGM – 1ST November 2017.

a) Annual General Meeting

The Acting Clerk advised that the correspondence had been received too late for the September Meeting for the Parish Council to nominate a representative on the County Committee.

IT WAS UNANIMOUSLY RESOLVED: that the Acting Clerk advise WALC that members apologized for being unable to attend the AGM as it clashed with the Council's Leisure Services Committee Meeting.

b) Solihull Area Committee – 19th October 2017

Cllr MacDonald reported on this meeting, which he and the Acting Clerk had attended.

13. Solihull MBC – UKC Cycle route – Hall Road – Castle Bromwich – Consultation.

Members noted the response received from the Borough Council in that alternative options for a route were being considered. Members noted that the Borough Council would consult with the Parish Council regarding the Parish Council's land if alternative options were unsuitable.

14. Carol Concert – Tuesday, 28th November.

Cllr Mrs Haywood updated members on the arrangements for the Carol Concert at which local schools participated. She hoped that as many members as possible would attend the concert at Arden Hall which would commence at 6.30 pm on the 28th November.

15. Remembrance Day Parade.

The Acting Clerk reported on the recent pre planning meeting and updated members on arrangements for the Remembrance Day Parade. The Chairman clarified arrangements for refreshments at Arden Hall and confirmed that she would provide cake.

16. Finance and Payments.

The latest income and expenditure report was noted, and the latest bank statements and reconciliations signed. Members considered the list of payments and salaries for approval. The Chairman closed the meeting for a payment to be considered under confidential terms. The Chairman re-opened the meeting. With regard to the request from a member of staff, members approved the claim for payment, subject to a VAT receipt being provided and following scrutiny of invoices and resolution of queries, **ON THE PROPOSITION** of Cllr Mrs Haywood, **SECONDED** by Cllr Cupples, **IT WAS RESOLVED:** that the payments be approved. There were two abstentions. Cllr Mrs Haywood reminded members of the requirement for payments to be approved by two of the authorized signatories, otherwise payments would not be processed by the due date.

17. Youth Council – MacMillan coffee afternoon.

The Chairman praised the Youth Council members for their hard work in organizing the MacMillan coffee afternoon. Their cakes had received a lot of praise, and Cllr MacDonald advised that the afternoon had been very enjoyable as well as raising money for a good cause.

The Chairman closed the meeting for the next item to be considered under confidential terms. The Chairman re-opened the meeting.

18. Mobile Telephone Mast.

IT WAS UNANIMOUSLY RESOLVED:- not to proceed with the request for a mobile telephone mast to be erected in the recreation ground due to the proximity of the proposed mast to the children’s play area, the cricket pitch and the football pitches.

19. Report of Staff Panel.

Members noted that the Staff Panel Meeting convened to take place on the 25th October had been inquorate.

20. FOI Request – Update.

Members noted the response to the Information Commissioner.

21. EAT – Update.

Members noted the position with regard to statements.

22. Report of Leisure Services Committee.

Cllr Cupples advised there was nothing to report.

23. Report of Finance & General Purposes Committee.

Cllr Horkan was absent.

24. Representatives to Outside Bodies.

Cllr MacDonald’s report had been given previously.

25. Report of the Officer to the Council.

No Report.

26. Report of the Chairman.

The Chairman presented her report, a copy of which was tabled.

The Chairman closed the meeting at 10.00 pm.