

**MINUTES OF THE MEETING OF THE  
PARISH COUNCIL  
HELD IN ARDEN HALL, CASTLE BROMWICH  
ON WEDNESDAY, 28<sup>TH</sup> JUNE 2017  
AT 7.30 PM**

**Those present:**

<b>Chairman</b>	Cllr Mrs P Allen	
<b>Councillors</b>	Cllr R Cupples	Cllr Mrs J Ward
	Cllr W Horkan	Cllr J Riordan
	Cllr J MacDonald	Cllr Mrs R Shaikh
	Cllr Mrs Haywood	
<b>Officers:</b>	Mrs. D Weir, Acting Clerk to the Council	
<b>Public:</b>	2	

**1. Apologies.**

Received and accepted from Cllrs Knibb, Rashid, Shaw, Strong and Cllr Mrs Ahmed.

**2. Declarations of pecuniary or conflict of interests.**

None Declared.

**3. Dispensations.**

None requested.

**4. Exclusion of the Press and Public.**

**ON THE PROPOSITION** of the Chairman, **IT WAS RESOLVED** that under Section 100A of the Local Government Act, in view of the confidential nature of the business about to be transacted, it was advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras 1 and 11 of Part 1 of Schedule 12A of the said Act that the public be temporarily excluded to withdraw for items 14 and 15 on the Agenda.

**5. Minutes of the previous Meetings.**

Cllr Horkan proposed and Cllr MacDonald seconded that the Minutes of the Parish Council Meeting held on 21st June be approved and this was agreed.

**6. Questions from Councillors.**

Cllr MacDonald advised that he did not know anything about the meetings which the Airport and Police had booked to be held at Arden Hall and who would be able to provide information about them. Members noted that the bookings had been taken by the Duty Hall Manager.

**7. Questions from the Public.** In accordance with normal practice, Standing Orders are temporarily suspended to allow an opportunity for members of the public to ask questions. The Council will endeavour to provide feedback on matters raised previously by members of the public during this item.

Concern was expressed at the Birmingham Airport proposals.

Mr Beebee extended a vote of thanks to Cllr Cupples for arranging for rubbish to be removed at the side of the pavilion. He advised that flytipping was still taking place on Bradford Road, when 5 bags had been left by the bus stop. Concern was expressed at the increase in noise from aircraft flying over Castle Bromwich. Mr Beebee asked if Arden Hall was still designated as an emergency centre reception. Cllr Mrs Haywood advised that a review had been undertaken three to four years ago and as far as she was aware, Arden Hall was still designated as a centre to be used in the event of an

emergency

The suspension of Standing Orders was concluded and the meeting re-opened with the published agenda.

#### **8. Communications.**

Recent correspondence and routine bulletins included Solihull MBC Press Releases / Civic Honours – nomination / WALC/NALC Newsletters – Annual Conference 30/31 October 2017 / Smiths Wood Parish Council – Fun day 15<sup>th</sup> July 11am – 4pm  
Members noted the information listed and reminder to request inclusion of any items they wished to discuss on a future agenda.

#### **9. Staff Panel – Membership / Reserve Member.**

**RESOLVED:** Cllr Mrs Haywood be elected as a reserve member on the Staff Panel.

#### **10. Arden Hall – roofing work.**

Members noted that work had been completed to roof 1, 2, and 4 and the contractor would be commencing work on the lower roof areas the following week.

#### **11. Finance and Payments.**

The latest income and expenditure report had been circulated to members including variances to budget and the latest bank statements and reconciliations approved. Members considered the list of payments and salaries for retrospective approval and following scrutiny of invoices together with two additional payments for JW Plant and LMJ Plumbing and Heating **ON THE PROPOSITION** of Cllr Mrs Allen, **SECONDED** by Cllr Horkan, **IT WAS RESOLVED** that the payments be approved.

c) The transfer of £120,000 from Lloyds Account to Unity Bank for roofing work to be undertaken was approved.

d) Members noted receipt of the Internal Audit Report and thanked the Acting Clerk for the work undertaken.

#### **12. Pavilion Roof.**

The Leisure Services Chairman reported that following an inspection of the pavilion earlier this week, the Acting Clerk was asked to arrange for a roofing contractor to look at the pavilion roof. In the meantime, part of the felt roofing had blown off in the wind and the window contractor had secured it whilst on site. The remaining work on the fascia and soffits was almost complete and the contractor had arranged for a small skip for removal of rubbish. Members noted that it would be necessary for work to be undertaken to the roof of the pavilion due to damage caused by adverse weather. This work would be considered and progressed by Leisure Services Committee.

#### **13. Residents Concerns.**

Members noted that Mr Brueton had raised concern that aircraft leaving Birmingham Airport were flying closer to Castle Bromwich and queried a consultation meeting about aircraft flight paths. Cllr MacDonald had no information regarding any such meeting. The Acting Clerk advised that she had queried the meeting with Birmingham Airport and been advised that a consultation meeting had been arranged to be held on 17<sup>th</sup> July between 6.00 pm – 8.00 pm. Posters had now been received and put up at Arden Hall and a number of A5 leaflets had been given to Mr Brueton to distribute to local residents.

#### **14. Staff Panel - Recommendation.**

Members noted the report of the Staff Panel on recent working party meetings. The Acting Clerk advised she had not received any additional job descriptions issued by Peninsula other than those circulated previously.

#### **15. Staff Panel Report.**

The Staff Panel updated on recent staffing issues. Members noted that the Acting Clerk had obtained details of an external bar management company used by Fordbridge Town Council.

**20. Report of the Leisure Services Committee.**

Members received and noted the Minutes of the May Leisure Services Committee.

**21. Report of the Finance & General Purposes Committee.**

Members received and noted the Minutes of the Finance & General Purposes Committee.

**22. Representatives to Outside Bodies.**

Cllr MacDonald circulated a copy of his report on the Airport Consultative Committee Meeting held on the 17th May 2017. He advised that this was the first meeting he had attended since being nominated onto the Committee.

**23. Solihull MBC – Inhouse Training.**

Members noted the dates provided by the Monitoring Officer for in house training.

**24. Report of Acting Clerk.**

A letter had been received from Castle Bromwich Bell Restoration Project thanking the Parish Council for it's donation also a letter from Castle Bromwich Cricket & Sports Club thanking the Parish Council for the recent work undertaken to the pavilion which had made a dramatic improvement to the facilities. A letter had been received from Fordbridge Parish Council regarding it's vacancies. West Midlands Police had requested a room for a community meeting on the 11<sup>th</sup> July 2017.

**25. Report of Chairman.**

The Chairman circulated a copy of her report to members.