

**MINUTES OF THE MEETING OF THE
LEISURE SERVICES COMMITTEE
HELD IN
ARDEN HALL, CASTLE BROMWICH
ON WEDNESDAY, 6 DECEMBER 2017
AT 7.30 PM**

Those present:

Chairman Cllr R Cupples

Councillors

Cllr Mrs P Allen	Cllr Mrs R Shaikh
Cllr K Shaw	Cllr J MacDonald
Cllr M Rashid	Cllr Mrs J Ward
Cllr S Beechey	Cllr Mrs Haywood

Officers: Mrs D Weir
Mrs Y Smith
Mrs R Gorton

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1. Apologies.

Cllr E Knibb, Cllr M Strong

2. Declarations of pecuniary or conflict of interests.

None declared.

3. Dispensations.

None requested.

4. Minutes of the previous Meeting.

This item was deferred.

5. Questions from Councillors.

Cllr Shaw referred to Minutes from 4th October and 1 November 2017 and commented that there were deferred items which had not been put back on the Agenda. Cllr Rashid thought it appropriate to make residents aware of on line shopping fraud. Cllr Cupples commented that items that were left outside the Pavilion would be moved by Members of the Cricket Club. He further commented on the Carol Concert thanking everybody who helped as it had been well put together with special thanks to Castle Bromwich Lions who had provided volunteer assistance.

6. Questions from the Public.

Mr Witton, on behalf of members of U3A, asked if the Parish Council could investigate and repair the hearing loop which did not seem to work properly. Cllr Cupples advised that the Acting Clerk would look into the matter.

Mr King of Kings Fire & Electrical was present to talk to members about additional work identified in his report. The Chairman thanked Mr King for attending the meeting and advised that the work would be included on the next agenda for consideration.

7. Hall Managers Report

The Interim Hall Manager gave his report. Acorns had held their show. U3A had presented him with a report but due to staff sickness and holidays he hadn't been able to collate enough information to report to Committee. The window in the Manager's Office had been repaired. An old quote for the Windsor Room floor was presented for comparison against another quote obtained for the Spencer Hall. He reported that he had decided to step down as Temporary Hall Manager on 1st January 2018. Members noted that it was proposed to close the Park and Hob Farm at 2pm for 2 weeks over

Christmas and New Year.

8. Bar Stock Report.

The final Bar Stock Report had been undertaken prior to Leisure Bars taking over management of the bars.

9. Defibrillators

IT WAS RESOLVED: that a) advice should be sought regarding all aspects of training/location/signage of defibrillators and b) that the defibrillator should be moved from the present location to a more accessible spot.

10. Hall Management and Bar Issues

Members noted an update from Leisure Bars.

11. U3A – Issued raised

IT WAS RESOLVED: that a letter to be written to Mrs D Price (U3A) thanking her for her letter and her attendance at the Finance and General Purposes Committee meeting, informing her that the Committee are looking into issues with the defibrillators and the hearing loop.

12. Noticeboards/Maintenance Issues

Cllr Allen reported that the Notice Board on the Village Green was in need of re-staining and that additional glazed doors should be fitted to the Notice Board to protect leaflets that were displayed and Castle Bromwich Parish Council's name should be put on a header board. Cllr Beechey asked for photographs and measurements of the requirements and volunteered to make the doors. Cllr Allen further reported that the bench on the Village Green could now be reinstated as the tree has grown.

13. Recreation Ground

a. Play equipment quotations – The Chairman advised that Cllr Knibb had previously volunteered to source funding. Cllr Cupples concerned about the number of meetings which Cllr Knibb had missed. Cllr MacDonald volunteered to speak with Cllr Knibb.

b. ROSPA Safety Report

Following consideration of the ROSPA Report and advice received from companies who had been contacted to provide a quotation for repairs, Cllr Mrs Haywood and Cllr Beechey volunteered to look at funding which maybe available for play equipment.

14. Arden Hall

Leisure Services Committee Budget 2017/2018. Members considered the following budget heads for 2018/2019 :

- CCTV – £10,500
- Marketing – £4,000
- Playground – £20,000 plus funding to be sought
- Spencer Hall Kitchen - £10,000
- Heating – £20,000
- Pavilion floor and toilet – £3,000
- Toilets back of stage – £10,000
- Traveller's deterrent - £5,000

The above estimates to be provided to Finance & General Purposes Committee.

17. Acting Clerk's Report

The Acting Clerk updated members on an email received from Dame Caroline Spelman MP and the position with regard to travellers and the difficulties posed by the Borough Council having no long term traveller site identified.