

**MINUTES OF THE MEETING OF THE
LEISURE SERVICES COMMITTEE
HELD IN
ARDEN HALL, CASTLE BROMWICH
ON WEDNESDAY, 6TH SEPTEMBER 2017
AT 7.30 PM**

Those present:

Chairman Cllr R Cupples

Councillors Cllr Mrs P Allen Cllr M Strong
Cllr K Shaw Cllr E Knibb
Cllr M Rashid Cllr J MacDonald
Cllr Mrs Haywood Cllr M Strong
Cllr Mrs R Shaikh Cllr Mrs A Ahmed

Officers: Mrs. D Weir
Mrs Y Smith

Public Solihull Borough Cllr Mike Robinson

1. Apologies.

Cllr Miss J Ward

2. Declarations of pecuniary or conflict of interests.

Cllr Cupples and Cllr Strong declared an interest regarding item 9 on the agenda Cllr Shaw to Chair this item.

3. Dispensations.

None requested.

4. Minutes of the previous Meeting.

The Acting Clerk informed the Committee that the Minutes will be circulated and put up on the Website.

5. Questions from Councillors.

Cllr Shaw asked if hard copies of minutes could be made available. Provision of shelving in the garage was queried. A quotation had been obtained. A member queried if the skip had been removed from the Recreation Ground. The Acting Clerk advised that it was still in situ because of the inclement weather. Cllr Cupples asked if it could be removed as soon as possible before the ground got too saturated and would make removal even more difficult. Progress was queried regarding quotes for the fence at the side of the garages. The Acting Clerk advised that it was difficult to find anyone interested in quoting and the contractor recommended by Cllr Shaw had bad reviews on the website. Cllr Strong confirmed he had gone out of business.

The position regarding travelers was raised. The Acting Clerk read a letter she had sent to the Borough Council and advised that enforcement of the byelaws was not mandatory. Cllr Cupples welcomed Yvonne Smith to the Parish Council. Yvonne had previously been Deputy Clerk to the Council and commenced work in the Council Office.

6. Questions from the Public.

Solihull Borough Cllr Mike Robinson spoke about the changes to the flight path. He informed the Committee that he would assist the Parish Council if needed and updated members on the recent Airport Forum Meeting he had attended. Cllr MacDonald was not available to attend the next forum meeting to be held on Friday 8th September, Cllr Cupples agreed to attend in his place. Solihull Borough Cllr Mike Robinson felt that

objections needed to be made now, and suggested that Castle Bromwich Parish Council ask for support from Dame Caroline Spelman MP.

7. Hall Manager's Report.

The Interim Manager gave his report which covered:

Building/maintenance work has been completed. A few minor leaks have been detected, the Acting Hall Manager to show The Acting Clerk the locations. A few electrical jobs need to be completed. The foyer has been painted. The new flooring in the foyer should be completed by the week ending 15th September. The Deputy Hall Manager should return by the end of the month. The Interim Hall Manager asked if staff could paint the Spencer Hall. The Acting Clerk replied that there would be health and safety implications and scaffolding would need to be hired. The Interim Hall Manager suggested that the Council hold a table top event and a wedding fayre to promote Arden Hall. He was turning away several 21st birthday party requests each week. The Acting Clerk referred to previous incidents and requirement for door security and need for a bond at time of booking. It was suggested that the Interim Hall Manager check security details and report to the next meeting.

8. Bar Stock Report.

The Chairman closed the Meeting for discussion of this item under confidential terms. The Meeting re-opened and **ON THE UNANIMOUS PROPOSITION** of Cllr Knibb, **SECONDED** by Cllr Mrs Haywood this matter be deferred to the Staff Panel.

9. Castle Bromwich Cricket Club – Kitchen – Beer Storage.

Cllr Strong and Cllr Cupples declared a conflict of interest and left the room. Cllr Shaw took the chair. Members considered the request from the Cricket Club that the beer barrel store be moved from the kitchen into the beer store to enable beer to be kept cool. Pipes would be run through the ceiling over the corridor into the store. Cllr Mrs Haywood commented that the ceiling had recently been painted. She would like assurance that all work should be 'made good' and match the existing colour as near as possible. The cupboard could be moved from the kitchen and this would in turn create more space. The cost and maintenance would be met by the Cricket Club/Beer company. Photos to be taken before and after work. All work would need to be certified. All documents to be inspected. **ON THE PROPOSITION** of Cllr Knibb, **SECONDED** by Cllr MacDonald, **IT WAS RESOLVED:** that beer storage could be moved from the kitchen in the Pavilion to a beer storage area. Work to be completed in line with comments above.

10. Pavilion Shower Room/Toilets

The Acting Clerk reported that a third quote was awaited for provision of wet floor covering to the showers and toilets. Members noted that the flooring may need coating before the covering could be applied. The Acting Clerk was asked to bring the quotations back to LSC for consideration.

11. Request for local residents to have use of Arden Hall for evening meetings.

A request had been made for local residents to have the use of a room at Arden Hall, free of charge for evening meetings to discuss the Airport Consultation changing flightpath issues. Members considered whether a precedent would be set, but agreed that any such requests would be considered on an individual basis. **ON THE PROPOSITION** of Cllr Shaw, **SECONDED** by Cllr Rashid, **IT WAS RESOLVED** that meetings could be held on a weekly basis until 9th October free of charge for the discussion of the Airport Consultation re changing flightpath issues.

12. Arden Hall – Flooring.

The Acting Clerk reported that work was progressing on replacement flooring in the foyer and should be complete by 13th/14th September.

13. Hall Management and Bar Issues.

The Acting Clerk reported that she understood the Deputy Hall Manager would return week commencing 25th September. The Interim Hall Manager advised of problems using the computer and reported 'glare' from the computer screen. He was asked to obtain costings for a screen cover to reduce glare.

14. Roof - Arden Hall.

Cllr Strong enquired about water puddling on the roof. Cllr Allen commented on wires overhanging front of Arden Hall. The Acting Clerk advised that the Supervising Officer was to arrange to meet with the roofing contractor over minor issues raised and would let the Acting Clerk have photographs of completed work on a disk.

15. Grounds Maintenance – tree on The Green

Members noted that the tree on the Green had been cut down. Large branches of an over-hanging tree had been cut down from a garden backing onto the Park by a resident. Park Wardens to be asked if they can bow saw the tree to a more manageable size, move the tree safely and dispose of it.. Cllr Allen commented on a tree stump at the War Memorial. Cllr Haywood commented that the tree stump needs to be made flat and safe. The Acting Clerk to look at this. Cllr Knibb commented on a tree branch down on Whateley Green which needed to be dealt with.

16. Solihull MBC – Licence.

Members noted that to date the Licence had still not been received. Solihull Borough Cllr Mike Robinson said he would investigate.

17. Pavilion - Gate

A further quote had been requested for fencing between the Pavilion and the garage and should be received the following week.

18. Arden Hall

a. Backstage toilets – Members noted that following recommended course of action by the plumber, the position with regard to the plumbing had improved. If the issue does re-occur then there is an underlying problem.

b. Marketing of Arden Hall – the Hall Manager commented that there had been a few hirers for Christenings etc. Cllr Cupples suggested the Parish Council consider advertising on hallshire.com. Cllr Knibb suggested an interchangeable notice board. Cllr MacDonald suggested free advertising in local papers in the form of public announcements. He asked if representatives from advertising companies could attend the next Council Meeting with their presentations to promote Arden Hall.

19. Acting Clerk's Report.

a) Travellers - The Acting Clerk advised that the Borough Council could act on behalf of the Parish Council with regard to court action, but this would involve a fee. Cllr Shaw proposed a budget of £5,000 and this was approved by members.

b) Airport Consultation – Email from local resident – The Acting Clerk has emailed two local residents to suggest that they contact Mr Brueton who, until recently, was the Parish Council's representative on the Birmingham Airport Consultative Committee for information on proposed flight changes.

The Chairman closed the meeting at 9.35 pm