

**MINUTES OF THE MEETING OF THE  
LEISURE SERVICES COMMITTEE  
HELD IN ARDEN HALL,  
CASTLE BROMWICH ON  
WEDNESDAY, 2ND DECEMBER 2009  
AT 7.30 PM**

**Those present:**

- |                    |  |                   |                     |
|--------------------|--|-------------------|---------------------|
| <b>Chairman</b>    | Cllr Mrs. A Haywood                      |                   |                     |
| <b>Councillors</b> | Cllr Mrs. P Allen                        | Cllr I Hiley      | Cllr J Riordan      |
|                    | Cllr R Amos                              | Cllr E Knibb      | Cllr Miss J Ward    |
|                    | Cllr M Hayes                             | Cllr Mrs. T Knibb | Cllr Mrs. B Wilkins |
|                    |  | [Items 1-6 only]  | [Items 1-5 only]    |
| <b>Officers:</b>   | Mrs. C Tibbles, Clerk to the Council/RFO |                   |                     |
|                    | Mrs. T. Kite, Hall Manager [Items 1-7]   |                   |                     |
| <b>Public:</b>     | 1 member of the public [Items 1-4, 6]    |                   |                     |

**1. Apologies.**

The apologies from Cllr Rashid were accepted for the reasons given.

**2. Declarations of pecuniary or other interests.**

None declared.

**3. Minutes of the previous Meeting.**

**ON THE PROPOSITION** of Cllr Riordan, **SECONDED BY** Cllr Amos and with 7 votes in favour, none against and 3 abstentions, **IT WAS RESOLVED** that the Minutes of the Meeting held on Wednesday 4<sup>th</sup> November, 2009, having been circulated, be signed as a true and correct record of the Meeting.

**4. Manager’s Report and Arden Hall issues.**

Members noted the Manager’s Report. A complaint from a hirer had been investigated by the Hall Manager and was duly considered by members. **ON THE PROPOSITION** of Cllr Mrs. Knibb, **SECONDED BY** Cllr Hiley **IT WAS UNANIMOUSLY RESOLVED** that the draft response, subject to minor amendment, should be sent from the Chairman, on behalf of the Committee. One cancellation noted and no action required. The Hall Manager suggested that the publications sent to hirers be reviewed and this was noted for future consideration. A report on hire issues that staff were required to manage would be prepared for the February meeting.

AEH  
7/12

T. Kite  
Tba

T.Kite  
27/1

**5. Bar Stock Reports.**

Following consideration, **ON THE PROPOSITION** of Cllr Amos, **SECONDED BY** Cllr Mrs. Allen and with 10 votes in favour, none against and 0 abstentions, **IT WAS UNANIMOUSLY RESOLVED** that for this and future meetings, under Section 100A of the Local Government Act 1972, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw. Under confidential terms, members noted the report, as detailed in the confidential appendix for members only.

**6. Hire Charges 2010/2011.**

After extensive discussion, **ON THE PROPOSITION** of Cllr Hayes, **SECONDED BY** the Chairman, with 8 votes in favour, none against and 1 abstention, **IT WAS**

N.B. All Minutes are deemed as draft until formally approved and signed.

**RESOLVED** that the A rate hire charges be rounded up/down to the nearest £5 and that the discounts for other rates be revised to 25% and 50% accordingly. **ON THE PROPOSITION** of Cllr Hayes, **SECONDED BY** Cllr Miss Ward, with 8 votes in favour, none against and 1 abstention, **IT WAS RESOLVED** that the Open Spaces charges were also increased proportionally by amounts between 15p and £25. Copies of new hire charge leaflets would be distributed to all members.

#### **7. Budget Planning 2010/2011.**

The Chairman invited questions and suggestions on how to consider the budget and options were discussed, with a preference expressed for a longer-term strategic plan to be considered in future. **ON THE PROPOSITION** of the Chairman, **IT WAS UNANIMOUSLY RESOLVED** to suspend Standing Order 1a for a period of 15 minutes and a brief adjournment took place. Members considered the draft budget and agreed figures individually, seeking advice from the Hall Manager and the Clerk accordingly. A revised printout would be circulated to all members.

#### **8. Residents' Concerns.**

Members noted the tabled information.

#### **9. Bench Donation.**

**ON THE PROPOSITION** of the Chairman, **SECONDED BY** Cllr Mrs. Allen, **IT WAS UNANIMOUSLY RESOLVED** that the new bench be installed to replace the wooden bench before the children's play area in the park. **ON THE PROPOSITION** of the Chairman, **SECONDED** by Cllr Amos, **IT WAS UNANIMOUSLY RESOLVED** to suspend Standing Order 1a for a further period to conclude the business. The inscription wording as suggested was considered and the matter delegated to the Clerk to finalise arrangements in conjunction with the supplier.

#### **10. Payments.**

Following discussion, **ON THE PROPOSITION** of Cllr Hayes, **SECONDED BY** Cllr Amos, **IT WAS UNANIMOUSLY RESOLVED** that the payments as updated by the Clerk be approved.

#### **11. Clerk's Report/Open Spaces Report.**

Following the last Council meeting and the appointment of a new contractor for waste collection from open spaces, a further site meeting had taken place and the contract initiated, with location and installation details agreed. A letter to terminate the contract had been faxed to the existing waste contractor, with new arrangements provisionally in place for January. The Friends of Retirement group had brought artwork in to be displayed in Arden Hall, although issues remained to be addressed before this project could be undertaken (hopefully in the New Year). The Clerk was awaiting a report on the latest tree inspection at the Village Green. The new bench had been delivered in readiness for the Youth Council sensory garden project and was safely stored. A security issue had been queried by the Cricket and Sports Club and instructions issued accordingly. Playground inspection reports had been received and copied for the maintenance contractor.

Clerk.  
asap