

**MINUTES OF THE MEETING OF THE
LEISURE SERVICES COMMITTEE
HELD IN ARDEN HALL,
CASTLE BROMWICH ON
WEDNESDAY, 4TH FEBRUARY 2009
AT 7.30 PM**

Those present:

- Chairman** Cllr Mrs. A Haywood
- Councillors** Cllr Mrs. P Allen Cllr Mrs. T Knibb Cllr Mrs. B Wilkins
 Cllr Mrs. S. Baker Cllr J Riordan
- Officers:** Mrs. C Tibbles, Clerk to the Council
 Mrs. T. Kite, Hall Manager [Items 1-5]
- Public:** 1 member of the public

1. Apologies.

The apology from Cllr Miss J Ward was accepted for the reason given. Cllr Rashid was absent.

2. Declarations of pecuniary or other interests.

None declared.

3. Minutes of the previous Meeting.

ON THE PROPOSITION of Cllr Mrs. Allen, **SECONDED** by Cllr Mrs. Wilkins, **IT WAS UNANIMOUSLY RESOLVED** that the Minutes of the Meeting held on Wednesday 7th January, 2009, having been circulated, be signed as a true and correct record of the Meeting.

4. Manager’s Report and Arden Hall issues.

Members noted the report tabled by Mrs. Kite and following discussion **IT WAS RESOLVED** that the preferred location for children’s parties would be the Pavilion, with conditions as previously operated (no alcohol allowed and no teenage parties, subject to availability and staffing as Warden remained on site). **IT WAS FURTHER RESOLVED** that birthday parties for under 18’s with a bar would generally no longer be accepted in Arden Hall but the Manager had discretion to accept them for the Windsor Room, again with no bar or own alcohol allowed. The progress of building work on the new frontage was noted. Sewage leak in Arden Hall had been promptly cleaned and loss adjusters/insurance claim was in hand between the Clerk and the Hall Manager.

Staff
26/2

5. Bar Stock Reports.

Under confidential terms, members noted the bar stock report, as detailed in the confidential appendix for members only.

6. Residents’ Concerns.

Members noted and discussed the circulated information.

7. Communications.

Routine communications and bulletins were noted and the Clerk reported that additional post was available since the agenda had been printed. Sample designs for upgrade of swings/play equipment was referred to the Grants Working Party for funding research.

Grants WP
asap

8. Working Party reports.

Members noted the tabled report of the Buildings Working Party and **ON THE PROPOSITION** of Cllr Mrs. Wilkins, **SECONDED** by Cllr Riordan, **IT WAS UNANIMOUSLY RESOLVED** that the Council Surveyor be requested to provide a detailed report with the in-depth information recommended on current state of buildings and potential costs/lifespans.

Clerk
03/09

9. Playing Field Site Inspection.

Members noted the report of the Site Inspection that had taken place and the Clerk had received the quote for suggested fertilising for later consideration. The Chairman reported the outcome of the liaison meeting with four representatives of Castle Bromwich Cricket and Sports Club held on 28th January when she was accompanied by Cllr Mrs. Allen and the Clerk. She felt that clear progress was being made and hoped that regular quarterly meetings could be held to further improve communications and understanding. Further information would be supplied by the Club relating to the maintenance work they undertook on the cricket pitch. The Club had revealed they were also disappointed by the new flooring in the Pavilion but intended to buff and seal the floor at the end of the football season. The Chairman had urged the Club to keep the Council informed of their intentions. In response to the Chairman's direct request for more councillors to be involved, Cllr Mrs. Wilkins volunteered to attend the next meeting in May. [Clerk's note: Cllr Mrs. Baker has since confirmed her willingness to join.]

10. Volunteers.

Cllr Mrs. Allen updated members that the volunteers would be needed to assist the Clerk, Wardens and Duty Manager when supervising the Pertemps voluntary team. Projects previously detailed were still being worked towards and members noted the need for help.

11. Payments.

Following scrutiny by Cllr Riordan, **ON THE PROPOSITION** of Cllr Riordan, **SECONDED** by Cllr Mrs. Wilkins, **IT WAS RESOLVED** that the payments be approved.

12. Clerk's Report/Open Spaces Report.

The Clerk informed members that it had been a particularly hectic time since the last meeting, details of which members were already aware of from her updates and the Manager's Report. She hoped her Duty Manager shifts would decrease slightly when staff changes were consolidated, although it was still time consuming when dealing with current problems and reassurance to customers with building disruption. As notified under communications, a quotation had been received from a new company for a different design of swings and views were invited before the Grants Working Party could pursue funding enquiries, in addition to the £1.1 million Playbuilder funding held by the Solihull MBC. New electric meters had been installed at Arden Hall and she hoped that disruption to bills would not follow as previously. H&S vigilance would increase with building project underway and insurers/police/building control had all been notified.

13. Village Green access request.

The Clerk and the Chairman of the Council would be meeting the Council's solicitors the following week to discuss land and licence matters.

14. Castle Bromwich Cricket & Sports Club.

In addition to the Chairman's report under item 9, members were reminded that the Clerk had closed the tennis courts until the moss was treated and removed by the council's grounds maintenance contractor scheduled for week commencing 9th March. A decision may need to be taken on re-marking the court lines after this work was completed. The first home league match for the Tennis Club had been confirmed as 29th March. **IT WAS RESOLVED** that the Development Committee role be absorbed by the new Liaison Committee that had been established.

15. Staff Matters.

Under confidential terms, members noted the update from the Clerk.

ACTION

LSC
03/09

Date
tba

Volunteers
asap to PA

12.2

Clerk