

**MINUTES OF THE MEETING OF THE
LEISURE SERVICES COMMITTEE
HELD IN ARDEN HALL,
CASTLE BROMWICH ON
WEDNESDAY, 4TH MAY 2011
AT 7.30 PM**

Those present:

- | | | | |
|--------------------|---|--------------|---------------------|
| Chairman | Cllr Mrs. A Haywood [except Item 3] | | |
| Councillors | Cllr Mrs. P Allen | Cllr M Hayes | Cllr J Riordan |
| | Cllr R Amos | Cllr I Hiley | Cllr Miss J Ward |
| | | | Cllr Mrs. B Wilkins |
| Officers: | Mrs. C Tibbles, Clerk to the Council/RFO | | |
| | Mrs. T. Kite, Hall Manager [Items 1-5 only] | | |
| Public: | None. | | |

1. Apologies.

The apologies from Cllr Rashid were noted for the reason given.

2. Declarations of personal or other interests.

Cllr Riordan declared a personal interest in Item 7, reference 249/3.

3. Minutes of the previous Meeting.

Cllr Mrs. Wilkins took the Chair, in the temporary absence of Cllr Mrs. Haywood for this item only. **ON THE PROPOSITION** of the Cllr Amos, **SECONDED BY** Cllr Riordan, **IT WAS RESOLVED** that the Minutes of the Meeting held on Wednesday 6th April, 2011, having been circulated, be signed as a true and correct record of the Meeting.

4. Manager's Report and Arden Hall issues.

Members noted and considered the tabled report and commended Mrs. Kite for her exceptional sensitivity and efficiency at a recent hire event. Following consideration, **IT WAS RESOLVED** that the request for outdoor exercise classes could not be sanctioned as the anticipated noise levels would contravene the byelaws and be likely to disturb neighbours and park users. An alternative indoor option was available, although reduced capacity would need to be accepted. Members took the opportunity to inspect the partially completed toilet refurbishment works and instructed the Hall Manager to request an urgent appointment to notify the contractor of their dissatisfaction with the standard of works, which was inadequate for a public building. The delay in completion was also an issue. Cllr Riordan suggested that future specifications require written agreement from the Council prior to goods being purchased for installations. Members noted the preparation of the Spencer Hall refurbishment and to avoid delays with decorating, the Manager was requested to obtain a quotation for windows/blinds, to match the Lounge. 2 members volunteered to review the draft specification for decorating. Members noted the remaining fault with the new computer and the Hall Manager was asked to give a 2 week deadline for rectification or removal. It was further noted that the conflict issues with Total Control software would not be resolved without further investment. One cancellation was noted and the 50% refund of monies was authorised. Members noted the remaining unpaid invoices by a hirer and instructed a further letter demanding full payment by 16th May or an explanation. Members noted the 50th

ACTION

TK
Asap

TK
Asap

TK
To note

TK
12/5

Banners from the pavilion party on 30th April and the mess left on 1st May. The decorating conflict within a hirer's session had meant loss of income for the council.

ACTION

5. Bar Stock Reports.

Under confidential terms, members noted the stock report by the Hall Manager and the updated final year figures which exceeded target. Cllr Hayes commended the hard work of the Hall Manager over the past 12 months and expressed thanks to the staff team that had worked hard to make the tremendous difference to the increased profit figures, especially when compared with sales. The removal of draught Guinness was discussed, with the Hall Manager to decide final action.

TK
19/5

6. Tree Maintenance.

Members considered the quotation and **ON THE PROPOSITION** of Cllr Hayes, **SECONDED BY** Cllr Amos, **IT WAS UNANIMOUSLY RESOLVED** that, subject to a discount of £260, the quotation be accepted if the surgeon obtained the necessary permissions/notification to the Borough Council.

Clerk
June 11

7. Residents' Concerns.

Members noted the tabled information. Item 249/3 was not discussed but, as the matter had been investigated previously, the Clerk was asked to supply members with a copy of the last correspondence that took place. Item 250/1 was discussed and it was suggested that the Clerk offer the council's tree surgeon to remove branches overhanging the residents' garden providing the cost was repaid to the council.

8. Open Spaces.

Members discussed problems that had occurred recently. The consensus of parishioners' views seemed to welcome the recreational use of open spaces but did object to the litter that was left behind. The request to lock pedestrian gates in the park early was not supported and **IT WAS RESOLVED** that a request be made for PCSO's to be made aware of the footballing nuisance that residents objected to in car parking areas. Members noted that similar nuisance occurred in the council car park when the playing fields were closed.

Clerk
Asap

Clerk
Asap

9. Annual Inspection.

Following consideration, **IT WAS UNANIMOUSLY RESOLVED** that all members be invited to the annual inspection at 6 pm on Wednesday 27th July, commencing at the Playground before moving on to the Pavilion and then the council meeting. Arden Hall had already been studied by the working party.

Clerk
Asap

10. Clerk's Report/Open Spaces Report.

Members noted with serious concern the Clerk's report of the physical assault that had taken place in the park, the actions of staff and the inadequate response of the police. The Park Wardens were commended for their endeavours in keeping the park open but members firmly stated that staff safety was of paramount and absolute importance, as indeed was the safety of the public. **IT WAS UNANIMOUSLY RESOLVED** that the Clerks decision to employ security guards to patrol with wardens be extended for a further period at a cost of £357; that the Clerk contact the Inspector to seek explanations; that urgent quotations be sought for secondary gates to improve staff safety and deter intruders.

Clerk
5/5
Clerk
5/5
Clerk
Asap

The quotation from smartwheelie.co.uk was considered and members noted the Clerk's suggestion of purchasing 1000 stickers at a cost of £420 utilising the marketing budget. Members considered them being made available free to parishioners to put on the grey wheelie bins on a first-come, first-served basis, possibly being sold in future if demand exceeded supply. After discussion, **IT WAS RESOLVED** that the suggestion be referred to council.

Council
18/5