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**MINUTES OF THE MEETING OF THE  
STAFF PANEL  
HELD IN ARDEN HALL,  
CASTLE BROMWICH ON  
THURSDAY, 5TH JUNE 2008  
AT 7.25 PM**

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**Those present:**

**Chairman:** Cllr Mrs. A Haywood

**Councillors:**

Cllr J Riordan

Cllr A Terry

**Officers:** Mrs. C Tibbles, Clerk to the Council [except Item 5]

**1. Apologies.**

Cllr Terry apologised for his late arrival.

**2. Declarations of pecuniary or other interests.**

None declared.

**3. Minutes of the previous Meeting.**

**ON THE PROPOSITION** of Cllr Riordan, **SECONDED** by Cllr Terry, **IT WAS UNANIMOUSLY RESOLVED** that the Minutes of the Meeting held on Tuesday, 1<sup>st</sup> April, 2008, having been circulated, be signed as a true and correct record of the Meeting.

**4. Terms of Reference.**

Following the annual meeting, members reviewed the terms of reference which were unchanged except for typed format. **IT WAS UNANIMOUSLY RESOLVED** that they be accepted and were signed by the Chairman, Cllr Riordan and Cllr Terry and would be retained in the Minute Book.

**5. Correspondence.**

The Clerk withdrew from the meeting for the item. Under confidential terms, members considered information and agreed appropriate action.

**6. Staff Matters.**

Under confidential terms, members noted the staff changes reported by the Clerk.

Chairman