

**MINUTES OF THE MEETING OF THE
LEISURE SERVICES COMMITTEE
HELD IN ARDEN HALL,
CASTLE BROMWICH ON
WEDNESDAY, 6TH APRIL 2011
AT 7.30 PM**

Those present:

- Chairman** Cllr Mrs. A Haywood
- Councillors** Cllr Mrs. P Allen Cllr I Hiley Cllr J Riordan
Cllr R Amos Cllr Rashid Cllr Mrs. B Wilkins
- Officers:** Mrs. C Tibbles, Clerk to the Council/RFO
Mrs. T. Kite, Hall Manager [Items 1-6 only]
- Public:** None.

1. Apologies.

The apologies from Cllr M Hayes and Cllr Miss J Ward were noted for the reasons given.

2. Declarations of personal or other interests.

None declared.

3. Minutes of the previous Meeting.

ON THE PROPOSITION of the Cllr Amos, **SECONDED BY** Cllr Riordan, **IT WAS UNANIMOUSLY RESOLVED** that the Minutes of the Meeting held on Wednesday 2nd March, 2011, having been circulated, be signed as a true and correct record of the Meeting.

4. Manager’s Report and Arden Hall issues.

Members noted and considered the tabled report, which included news on successful hire functions (dance festival and wrestling), in addition to action since the last meeting. Members endorsed the special measures for a forthcoming function and supported action already taken, with a request for the Clerk to write to the hirer in question. Members discussed the serious matter of unpaid invoices by a hirer and the Clerk undertook to write and demand full payment, with a reminder of the terms that had been signed.

5. Bar Stock Reports.

Under confidential terms, members noted the stock report by the Hall Manager and the final year figures, which were slightly down on the target figures. The year end stock audit had been satisfactorily completed although members noted the unsatisfactory position with the current software installations. The Clerk undertook to urgently seek independent advice, reporting back to next Committee.

6. Licence Issues.

Following consideration, members noted the results of the latest meeting, being pleased that a meeting with the licensing authority could be the next step, with the Club and Steward in attendance.

7. Pavilion - keyholding.

Members noted the request and, under confidential terms, the matter was discussed. **IT WAS UNANIMOUSLY RESOLVED** that the matter be deferred to full council.

ACTION

Clerk
Asap

Clerk
7/4

Clerk
asap

TK/Clerk
& Club
Tbc

Council
27/4

8. Residents' Concerns.

Members noted the tabled information and the removal of the defunct police base signs. **ON THE PROPOSITION** of Cllr Rashid, **SECONDED BY** the Chairman, **IT WAS UNANIMOUSLY RESOLVED** that the Borough Council be requested to reconsider providing a pedestrian crossing outside Arden Hall. Members briefly discussed sharing of information.

9. Business Annex.

Members noted options that would be explored further and the Clerk undertook to ascertain more information, reporting back to Committee.

10. Tree Survey.

Members discussed the report and the Clerk undertook to request quotations for the recommended works for consideration by members. A full discussion ensued on the effects of the already known diseased horse chestnut trees, exploration of possible 'nursery' ideas and suggestions for replanting options. The Clerk would seek advice of the arboriculturalist and ask his suggestions for future replanting.

11. Solihull MBC – Britain in Bloom.

Following consideration, **ON THE PROPOSITION** of Cllr Amos, **SECONDED BY** Cllr Rashid, **IT WAS UNANIMOUSLY RESOLVED** that the council apply for match funding to enhance planting schemes in the Garden of Memory and to support the Youth Council should they wish to enter the Village Green Sensory Peace Garden in the Community Involvement Category for the 2011 competition. Members were pleased that the Borough Council wished the judges route to start at Arden Hall and endorsed this idea.

12. Committee Structure and responsibilities.

Members discussed the implications of the revised regulations that had been brought into effect. Authorisation of payments would in future be considered at full council. Possibilities for changes to meeting patterns and committees could be explored. The Clerk tabled financial printouts showing year end/new year figures, prior to formal consideration at the next Council meeting.

13. Clerk's Report/Open Spaces Report.

Members noted the appointment and responsibilities of park wardens due to the retirement of two staff, the support given to staff who had faced difficult challenges by customers, the criminal damage to the signage at Hob Farm which would need to be re-fixed (if possible) and the probable removal of the old litter bin. The results were not yet finalized on the pavilion analysis of electricity.

ACTION

Asst. Clerk
05/11

Clerk
asap

Clerk
asap

Clerk
May 11

Youth
Council
3/5

Clerk asap

Council
27/4

Bookkeeper
asap