

**MINUTES OF THE MEETING OF THE
LEISURE SERVICES COMMITTEE
HELD IN ARDEN HALL,
CASTLE BROMWICH ON
WEDNESDAY, 6TH OCTOBER 2010
AT 7.30 PM**

Those present:

- Chairman** Cllr Mrs. A Haywood
- Councillors** Cllr Mrs. P Allen Cllr M Hayes Cllr Miss J Ward
Cllr R Amos Cllr J Riordan Cllr Mrs. B Wilkins
[Except part Items 4]
- Officers:** Mrs. C Tibbles, Clerk to the Council/RFO
Mrs. R Gorton, Assistant Hall Manager [Items 1-5 only]
- Public:** None.

1. Apologies.

The apologies from Cllr Hiley and Cllr Rashid were noted for the reasons given.

2. Declarations of pecuniary or other interests.

Cllr Amos declared a personal and prejudice interest in part of Item 4 as his brother had submitted a quotation.

3. Minutes of the previous Meeting.

ON THE PROPOSITION of Cllr Amos, **SECONDED BY** Cllr Hayes, **IT WAS RESOLVED** that the Minutes of the Meeting held on Wednesday 1st September, 2010, having been circulated, be signed as a true and correct record of the Meeting.

4. Manager's Report and Arden Hall issues.

Cllr Amos left the meeting. Members considered the information previously circulated and clarification from Mrs. Gorton regarding the refurbishment of the York Room toilets. **ON THE PROPOSITION** of Cllr Hayes, **SECONDED BY** Cllr Mrs. Allen, **IT WAS UNANIMOUSLY RESOLVED** to accept the quotation from Parkfield Building Services which gave best value to meet the whole specification required, including flooring, for £6,540 + VAT. Cllr Amos rejoined the meeting. Cllr Riordan asked about the progress of the licence application and the CCTV upgrade. It was confirmed that the licence application had been forwarded in draft format for checking and the CCTV company had been asked to clarify technical compliance. It was noted that party enquiries were still being turned down until the licence conditions were confirmed.

5. Bar Stock Reports.

Under confidential terms, members noted the report and bar trading analysis (that had been circulated to all members).

6. Pavilion Repairs.

Members noted the report and considered the remedial works that were required. Following careful consideration of other needs, **ON THE PROPOSITION** of the Chairman, **SECONDED BY** Cllr Mrs. Wilkins, **IT WAS UNANIMOUSLY RESOLVED** to seek quotations to repair the floor, without disturbing the recent kitchen repairs, and to upgrade the ladies toilets.

7. Grounds Maintenance Tender.

Following consideration, members agreed that there would be sufficient opportunity to invite tenders via the website and existing procedures without paying £318.30 for a public notice advertisement. **ON THE PROPOSITION** of Cllr Amos, **SECONDED**

ACTION

Hall Mgr
28/10

Clerk
28/10

N.B. All Minutes are deemed as draft until formally approved and signed.

BY Cllr Miss Ward, **IT WAS UNANIMOUSLY RESOLVED** that the minor revisions discussed be incorporated and the tender process be instigated, as delegated by Council, to meet the schedule of dates incorporated.

Clerk
8/11

8. Residents' Concerns.

Members noted the circulated information.

9. Dog Matters.

The draft consultation letter was considered and **ON THE PROPOSITION** of Cllr Hayes, **SECONDED BY** Cllr Amos, **IT WAS UNANIMOUSLY RESOLVED** that the consultation was now able to proceed, as previously outlined.

Clerk
11/10

10. Payments.

ON THE PROPOSITION of Cllr Hayes, **SECONDED BY** Cllr Mrs. Allen, **IT WAS UNANIMOUSLY RESOLVED** that the payments as circulated be approved. The insurance claim should be processed for the glazing/repairs and the bookkeeper to pursue the processing of business rates.

Bookkeeper
2/11

11. Clerk's Report/Open Spaces Report.

The Clerk reported that a consultation had been received from Solihull MBC that day and attendees were to be notified by Friday for a meeting next Monday. She realized that such short notice would make this difficult to attend. Members noted that one of the adult teams had defaulted on arrangements to pay for their football pitch and its reallocation to another team was in process. Some issues were being addressed on pitch sizes and late notification of fixtures. Action points from the previous meeting were nearly completed and the Chairman of the Cricket Club had been helping resolve some outstanding matters. The Clerk reported the change of use planning application had been submitted and the building regulations application was in the final stage. Members were reminded that possible redevelopment of the pavilion would be considered at the next council meeting, following the two informal sessions already held. There had been incidents with the new goalpost storage locations and following complaints of nuisance to residents, Bromford Lions had quickly agreed to change the location on their next visit. Wardens were monitoring the situation closely in the meantime. The new National Minimum Wage had come into effect on 1st October and all staff notified that £5.93 was now the starting salary for some positions. There was no further news on the national pay negotiations. The Clerk was pursuing the registration of the council as an interested party in licence applications for the pavilion. Replacement plants were still awaited for the Village Green, at substantial cost due to the earlier theft.

Council
27/10