
**MINUTES OF THE MEETING OF THE
LEISURE SERVICES COMMITTEE
HELD IN ARDEN HALL,
CASTLE BROMWICH ON
WEDNESDAY, 7TH MAY 2008
AT 7.30 PM**

Those present:

Chairman Cllr J Riordan

Councillors

Cllr Mrs. P Allen

Cllr Mrs. T Knibb

Cllr Mrs. B Wilkins

Officers: Mrs. C Tibbles, Clerk to the Council

Public: None

1. Apologies.

The apologies from Cllr E Knibb, Cllr Mrs. A Haywood, Cllr M Rashid and Cllr Mrs. J Smith were accepted for the reasons given. Cllr Miss J Ward was absent. [Clerk's note: Apologies were later retrieved from the answer machine.]

2. Declarations of pecuniary or other interests.

None declared.

3. Minutes of the previous Meeting.

ON THE PROPOSITION of Cllr Mrs. Wilkins, **IT WAS RESOLVED** that the Minutes of the Meeting held on Wednesday 2nd April, 2008, having been circulated, be signed as a true and correct record of the Meeting.

4. Manager's Report and Arden Hall issues.

Members were given time to read the tabled report, prepared by Mr. Watts, and noted the contents. After consideration, **IT WAS RESOLVED** that: a further letter be sent to the Birmingham Savoyards stating the Council's most appreciative thanks for their comments and constructive concerns that had been taken on board about staff disturbance during productions, extend apologies for refreshment problem and extend an invitation to return again to Arden Hall; that the hirer requesting additional discount for a charity event be informed that the maximum discount was already in place, to confirm the event planned would be an indoor event, that permission could not be given for a pig roast, that a copy of her public liability insurance would need to be supplied, together with proof that she was authorized to raise funds for Kidney Research UK and that public liability insurance was in place for providing a bouncy castle. Any plans to hold activities outdoors in the park would need further consideration by the Parish Council and the relevant risk assessments/insurance to be supplied.

5. Bar Stock Reports.

Under confidential terms, members noted the stock reports and bar trading analysis, prepared by Ms. Ratcliffe and detailed in the confidential appendix for members only.

6. Residents' Concerns.

Members noted the circulated information. The Clerk reported that the police were planning to follow up problems at Hob Farm and the Village Green to support parishioners. Several members had visited Hob Farm but felt unable to substantiate the concerns of a resident and felt the grounds maintenance standards were commendable.

7. Communications.

Clerk
21/5/08

D. Watts
21/5/08

Asst.Clerk
16/5

Routine communications as listed on agenda were noted, with additional enquiries for funding support from 'Huneyz of the Wood' and Homework Club / pension scheme delays / summer seminar 'Sink or Swim?' / new councillor WALC training / VAT & petrol/mileage claims.

8. CCTV – Sports Pavilion.

This matter had been delegated to the Clerk by Council on 30th April.

9. Castle Bromwich Cricket & Sports Club – Request for Additional Tennis Court.

Following discussion by members, **IT WAS UNANIMOUSLY RESOLVED**

that when the reply was received to the email by the Clerk already sent to the Borough Council Planning Department and the maps received from Mr Duffield (member of the Club), providing the plans would meet the Parish Council's obligations then the additional tennis court would be an improvement in service to the public and would be supported providing there was no cost to the Parish Council. Other correspondence from the Club was noted including the adoption of Castle Bromwich United youth football team, the use of the cricket outfield by members of the public playing football which could not be wholly prevented and **IT WAS RESOLVED** that Graham Cook and Paul Messsenger's request to speak at the June Leisure Services Committee meeting be granted, that the Charity Day in conjunction with Castle Bromwich Lions be approved in principal with the Parish Council possibly assisting by printing programmes; that the drainage suggestion required a professional report and drawings to be provided to the Parish Council for submission to Severn Trent and the Borough Council for their consideration and advice; that a written review be provided by the Club of development work completed so far and a list of outstanding requests for further consideration by the Parish Council at the June Leisure Services Committee meeting.

10. Terms of Reference.

Due to the impending AGM, **IT WAS UNANIMOUSLY RESOLVED** to defer this item to the next Committee meeting.

11. Provision of Junior Football pitches.

Following delegation of this matter to the Clerk, members noted the tabled report of the joint meeting held on 6th May and attended by Cllr Amos and Cllr Mrs. Knibb. The Club Pitch agreement was also noted, with full payment being expected shortly. Bookings of the Pavilion Clubroom each Sunday morning were also being processed and the exact location of 3 junior pitches would need to be clarified with the Council's grounds maintenance contractor. After discussion, **IT WAS RESOLVED** to investigate further the possibility of re-marking Pitch 4 on the cricket outfield as a junior pitch.

12. Payments.

Following resolution of a query, **ON THE PROPOSITION** of Cllr Mrs. Wilkins, **IT WAS UNANIMOUSLY RESOLVED** that the payments as set out in the enclosure, be approved. Members noted the latest budget printouts tabled for the past and current financial years.

13. Clerk's Report/Open Spaces Report.

Clerk
TBA

Clerk
9/5/08

Clerk
Next
Agenda

Members noted the website was updated with all minutes currently approved now available, the unpaid work team were soon to report on possible graffiti removal work, decorating of Arden Hall (interior and exterior), confirmation that the CCTV order had been placed and upgrade work awaited, folding tables for the Pavilion and some additional ones for Arden Hall had been ordered, Park Wardens had required support with ASB in the park which the police were aware of, serious daily problems were occurring with mess from the skip used by the Cricket and Sports Club which needed to be removed, tree work had been undertaken but queries remained on a couple of issues, parking signage had been installed by Small Green, football replies were still outstanding from some adult teams. Preparations were being made for the internal auditor's visit the following week so Clerk was likely to be unavailable at times.

Due to the cancellation of the last inquorate AMP meeting, the Clerk requested views on the outstanding booking/cancellation of the jazz duo 'Ain't Misbehavin'. According to information she had received from the booking agent it would cost £240 to cancel or £280 to go ahead. **IT WAS RESOLVED** that this could now be financed from the AMP budget, organised by the Events working party but still co-ordinated by Cllr Mrs. Knibb as a Friday evening event, with a raffle to raise funds for the Chairman's Charity Fund. The Clerk undertook to confirm dates and book the Spencer Suite accordingly.

Clerk
9/5

PA
22/5

The offer by Beebee Productions to the Parish Council to sell refreshments at their entertainment evenings had been costed by Cllr Mrs. Allen and plans provisionally agreed with staff.

Clerk
9/5

Following consideration of budget and costs for a shrub planting scheme at the Village Green and the optimum timescale, **ON THE PROPOSITION** of Cllr Mrs. Wilkins, **IT WAS RESOLVED** that the Clerk should order £525 of plants as quoted and then apply for grant funding from the Borough Council of £250. Cllr Mrs. Allen volunteered to co-ordinate this project further with the working party.

14. Staffing Matters.

Following discussion under confidential terms, members noted information from the Clerk.