



Bromwich Lions was planned for 20<sup>th</sup> November and schools invited for a run-through on 25<sup>th</sup> November. Cllr Hiley was asked to assist with putting the Tree up and was happy to help if possible, as he had last year.

ACTION

[Clerk's note: prior to the meeting, the Chairman had indicated he hoped to assimilate the Standing Orders by 3<sup>rd</sup> November.]

MH  
3/11

**8. Parking Issues in Castle Bromwich.**

8.1. Following discussion, members expressed their concern at the ongoing parking issues caused by parents dropping/collecting students at Park Hall Academy. **ON THE PROPOSITION** of the Chairman, **SECONDED** by Cllr Mrs. Haywood, **IT WAS UNANIMOUSLY RESOLVED** that the Committee would fully endorse the Clerk's views (already submitted by email) and that serious safety concerns remained to be addressed. The Clerk was asked to seek a response from the police.

Clerk  
16/10

8.2. Multiple copies of the completed joint letter by the parish council, borough council and police were tabled and members hoped it would raise awareness of parking problems in the parish. Areas of current concern to members were Elmfield Road, Blandford Road and Bentley Road and volunteers were sought to deliver letters there. Cllr Mrs. Haywood undertook to take a supply of the letters to Castle Bromwich Junior School and St. Mary & St. Margaret School. The Clerk was asked send the letter to the Castle Bromwich Gazette and request publication and to place two items on the next council agenda for additional disabled parking at Arden Hall to alleviate parking on the service road and for bollards at the small green to protect the grass from further damage.

Asst Clerk  
16/10

Clerk  
asap

Clerk  
23/10

**9. Request for Grant Aid.**

Following consideration, **ON THE PROPOSITION** of Cllr Mrs. Allen, **SECONDED** by Cllr Mrs. Smith, **IT WAS UNANIMOUSLY RESOLVED** that, under Section 19 of the Local Government (Misc. Provisions) Act 1976, Castle Bromwich Lions be awarded a grant of £200 towards the cost of their annual event for local senior citizens and the venue of Arden Hall be offered free of charge for the event, subject to availability.

Clerk  
16/10

**10. Safeguarding Policy.**

At the request of the Clerk and following consideration, **ON THE PROPOSITION** of the Chairman, **SECONDED** by Cllr Whelan, **IT WAS UNANIMOUSLY RESOLVED** that the draft policy be adopted, with the addition of "and always co-operate with statutory authorities" to the last bullet point.

Clerk  
tba

**11. Residents' Concerns.**

Members noted with interest the information previously circulated

**12. Training.**

There were no requests for training but the Clerk asked in the absence of sufficient budget remaining, if she could pay to attend the two day SLCC Practitioners Conference on 28<sup>th</sup> February/1<sup>st</sup> March 2014 at her own expense. This was **AGREED**.

Clerk  
asap

**13. Clerk's Report.**

The Clerk was pleased to report that work on the new council office was continuing and the entrance area nearly completed, with a safe and level access in place and a date awaited for some essential tree work. The bins had been relocated from the car park to behind the fenced area making it more secure for staff and less prone to abuse by visitors. Some internal works remained, as did the task of relocating the remaining archives and files into storage. However with civic events taking priority for time there was no date scheduled for completion. She had arranged a rehearsal at the War Memorial on Saturday morning and a briefing for safety marshals on Saturday afternoon. Provisional plans to have the Chain of Office engraved had been postponed due to the number of events being attended by the Chairman. Due to staff holidays and covering other absences, it might unfortunately be necessary to close the Council Office on 30<sup>th</sup> October and 1<sup>st</sup> November.