

N.B. All Minutes are deemed as draft until formally approved and signed.
 realistically £56,000 but knew that operating costs would continue to be closely scrutinized. He would be preparing information as part of the feedback during the next council meeting. **IT WAS RESOLVED** for all members to agree dates for budget reviews in September, considering alternative software printouts with in-house training if required. Detailed budget planning could then be undertaken in October by all members.

MH
28/7

Members
dates tba

10. Planning Software.

Following discussion, **ON THE PROPOSITION OF** the Chairman, **SECONDED BY** Cllr Riordan, **IT WAS UNANIMOUSLY RESOLVED** to discontinue the purchase of software for planning applications, recording notification and decisions within the body of documents instead.

Asst Clerk
29/07

11. Solihull Partnership.

Members noted Cllr Riordan’s concern that any key issues the council wished him to raise as their representative would require ratification and therefore, on this occasion, this could not be completed prior to their meeting being held on 21st July, which he would attend. Following extensive discussion of Cllr Knibb’s newly raised concerns about the appointment of a representative to the Solihull Partnership in May 2009, members reminded Cllr Knibb that this matter had already been agreed for investigation.

Clerk
Asap

12. Consideration of Questions from the Public.

Members discussed different practices of councils when inviting questions from the public or expression of concerns via a forum process. After consideration, **IT WAS RESOLVED** that the new NALC Model Standing Orders could offer new guidance for consideration by the Standing Orders Working Party, with future discussion by members if changes were required prior to any final recommendations.

WP
21/7

13. Training.

In line with the training policy, it was noted that no new requests had been received. The Clerk highlighted a most useful event she had attended and asked if members would find it valuable to complete the risk management exercises, which was part of the cycle to inform risk assessments. **IT WAS RESOLVED** that two alternative dates be suggested for members to attend.

Clerk
asap

14. Payments.

ON THE PROPOSITION of Cllr Mrs. Haywood, **SECONDED BY** Cllr Whelan, **IT WAS UNANIMOUSLY RESOLVED** that the payments as circulated by approved.

15. Clerk’s Report.

Members noted that on-going matters still required additional time, latest examples including civic events, public relations, support to the youth council, training, health and safety issues and attending several extra meetings. The Clerk tabled two documents - the letter from the internal auditor and the NALC Legal Topic Note 40 on retention of records. She confirmed the VAT return had been completed on-line for the first time. Members noted the unexpected disruption of the recent power cut and the removal of travellers from Bradford Gardens that afternoon, with prompt and efficient police assistance. Members noted the structure of the Council and endorsed its availability on the website.

Clerk
Aug.10