

8. Financial Procedures and Scrutiny.

Members noted that NALC had just released a new model set of financial regulations which, in light of the comments from the external auditor about the need to regularly review procedures, were felt to be timely. The Clerk was requested to prepare the new model into a draft format for members to consider. All members confirmed their ability to attend the Scrutiny/Finance training workshop on 19th November at 7.30 pm, when Appendices 9 and 10 of the Governance and Accountability Guide would be explored in detail. Cllrs Knibb, Rashid and Ward would be asked to confirm their attendance.

ACTION

All members
19/11

9. Residents Parking Scheme – The Green, Castle Bromwich.

Following consideration, **ON THE PROPOSITION** Cllr Hayes, **SECONDED** by the Chairman, **IT WAS UNANIMOUSLY RESOLVED** that the parish council support residents in their endeavours to alleviate the parking problems they experienced and commend their application to the Borough Council. Residents were applauded for taking the initiative and working together in this way. **IT WAS FURTHER RESOLVED** to write to British Telecom and seek their support in reducing the parking problems at the Small Green by utilizing their own car park for their vehicles when visiting the training centre.

Asst.Clerk
29/10

Asst. Clerk
29/10

10. Partnership Working.

Members noted the positive outcome of the offer to provide free use of a meeting room in the council offices to a Solihull MBC officer to utilize as a local base for neighbourhood issues. A trial was commencing, which the Clerk suggested she review in 6 months.

Clerk
15/4

11. Consultations.

a) Following consideration, **ON THE PROPOSITION** of Cllr Hiley, **SECONDED** by Cllr Hayes, **IT WAS UNANIMOUSLY RESOLVED** to respond and support the establishment of a Hot Food Takeaways Supplementary Planning Document by Solihull MBC as discussed.

Clerk
17/11

b) The consultation by Birmingham City Council on managing the growth of Houses in Multiple Occupation was noted with interest.

Clerk
24/10

12. Civic Events.

Members noted the late request of the Army Cadets for additional equipment at the parade service, which the Clerk had referred to the police for advice. A site meeting had been held with the new Parade Marshal and permissions received regarding road closures for the event. Members noted the revised areas for parade participants and outlined a new location for the choir. A letter of thanks would be sent to Cameron Homes for their support for the event and their kind donation of £500 towards the costs of the Parade. The site meeting with Sgt. Heathcote had unfortunately been delayed and re-scheduled for the following Monday. Road barriers had been ordered by the Clerk and road signs produced in-house to save costs. The Hall Manager was consulting staff on revised arrangements to control the distribution of refreshments. The Carol Concert arrangements were also progressing with the working party preparing programme information and tickets being delivered to schools ready for them to sell to parents. A banner had been designed and produced to display the week before the event, costing £57. The amended design for the new LED Christmas tree had been confirmed, although installation arrangements were still outstanding (but hopeful).

Clerk
asap
Clerk
asap

Hall Mgr
5/11

Clerk
asap

13. Working Parties.

The preliminary Budget working party recommendations had been received by all members. As only Cllr Riordan had turned up for a Grants Working Party meeting, members **AGREED** to suspend its operation unless there was clear commitment for it to be resurrected. Councillors should alert the Clerk of any funding opportunities to go on next available FGP Committee agenda. Members noted the Buildings Working party meeting had been arranged by the Hall Manager for 21st October and the Standing Orders Working Party meeting by the Clerk for 22nd October at 6 pm in the Meeting Room.

W.Party
Members
21/10 and
22/10

14. Residents' Concerns.

Members noted the list of concerns previously circulated.

15. Training.

The Clerk reported the Local Council Advisory Service health and safety event on Tuesday 23rd September in Banbury had been most valuable again, with no course fee chargeable as part of the subscription service. She also thanked the council for the excellent SLCC National Conference in Bristol, which once again had offered exciting opportunities for partnership working, which when she had investigated further would be reported to members. Cllr Riordan reported that the Pension Briefing by LGPS, organised by WALC had been an excellent opportunity to understand responsibilities and highlight the preparations required to meet the staging date of 1st July 2016 for automatic enrolment. Failing to prepare the budget adequately now could leave the council open to fines by the pension regulator. A query regarding provision of pension schemes would be sent by the Clerk. Members noted the training for all members on the planned adoption of new Standing Orders had been scheduled for Wednesday 21st January at 7.30 pm. Cllrs Allen, Hayes and Haywood confirmed their attendance.

Clerk
12/14

Clerk
asap
Members
21/1/15

16. Clerk's Report.

The Clerk reported that there were still an insufficient number of signatories able to access the trial banking module, with four members from the six authorised not being able to confirm success. Members were asked to try again and notify the Clerk. The annual commission 'rebate' of £156.62 had been received from Costco and would be passed to the Hall Manager to make purchases for bar stock (subscription cost to the council was £50). An apology had been sent by the Clerk to a resident in distress, two co-option forms had been received from parishioners and two more potential candidates approached by members to consider what was involved. The council office fire alarm cabling had been rectified, the boiler was awaiting servicing, the Chairman's Chain engraved with past chairmen's details and new youth council badges ordered. A guest speaker was confirmed for the next meeting on 12th November from Birmingham Airport. Entry forms and flyers were tabled for the re-arranged Chairman's Charity Quiz and members urged to support the event on 12th December.

PA/IRH/
MH/AT
asap

Members
11/14