

**MINUTES OF THE MEETING OF THE
LEISURESERVICES SUB COMMITTEE
HELD AT ARDEN HALL, CASTLE BROMWICH ON
MONDAY, 17th JUNE 2013 AT 6.00 PM**

Present: Chairman Cllr R Amos

 Cllr M Hayes

Councillors: Cllr P Allen

Cllr A Terry

 Cllr E Hicks

 Officer Mrs D Weir

 Assistant Clerk

1. Apologies

Cllr Hiley was not present

2. Declarations of pecuniary or conflict of interest

None declared.

3. Dispensations

None received.

4. Minutes of the Previous Meeting

IT WAS UNANIMOUSLY RESOLVED: that the Minutes of the Meeting held on Friday 24th May 2013 be approved.

5. Terms of Reference

A copy of the Terms of Reference was signed.

6. Leisure Services Committee Meeting 4th June 2013

The Chairman advised that he had given an update on the Footloose Project to the Leisure Services Committee and the Committee fully supported the Sub Committee's decisions.

7. Footloose Project – Equipment
a) Revised Layout A copy of the revised layout for the equipment agreed at the previous meeting had been circulated to members. b) Contract – Update Amendments to the quotation as agreed at the Sub Committee Meeting on 24th May 2013 had been confirmed in writing and a copy of the revised quotation circulated to members. The quotation had been accepted and the Contractor confirmed the equipment would be installed prior to commencement of the school holidays. c) Budget – Update The Chairman reported that any additional budget required for the project would be approved by the Clerk in accordance with her delegated authority. d) Installation arrangements The Contractor had advised that it was anticipated the groundwork would be undertaken week commencing 15th July 2013 with the equipment to be installed the following week.

e) Arrangements for disposal of spoil It was agreed that members would assess the quality and volume of spoil to ensure that it was suitable to use to infill dips in the ground and seed. Members noted that the spoil should be removed prior to the school holidays. It was suggested that the spoil could be fenced off to prevent any accidents or it being spread around.

8. Next Meeting It was agreed that a further meeting be arranged to coincide with the initial groundwork. A tentative date of 17th July 2013 was suggested at 6.00 pm.

9. Any Other Business Publicity – A number of suggestions were discussed. Cllr Hayes volunteered to draft a press release and to circulate this to members for comment prior to the next Meeting. Cllr Mrs Allen advised that arrangements would need to be made with the Theatre Group for the equipment to be stored. The Assistant Clerk advised this was not her understanding, but she would check if storage was required.

The Chairman closed the meeting at 6.35 pm.