N.B. All Minutes are deemed as draft until formally approved and signed.

MINUTES OF THE MEETING OF THE FINANCE & GENERAL PURPOSES COMMITTEE HELD IN ARDEN HALL, CASTLE BROMWICH ON WEDNESDAY 20TH JUNE 2012 AT 19.30 HRS

Those present:

Chairman: Cllr A Terry

Councillors: Cllr Mrs. P Allen Cllr E Hicks Cllr Mrs. L Smith Cllr M Hayes Cllr I Hiley Cllr J Whelan

Cllr Mrs. A Haywood Cllr J Horne-MacDonald

Cllr J Riordan

Officers: Mrs. C Tibbles, Clerk to the Council/RFO

Public: None.

1. Apologies.

The apologies received from Cllr Mrs. B Wilkins were noted for the reason given.

2. Declarations of pecuniary or other interests.

Cllr Riordan declared a personal interest in Item 16 and would withdraw from discussion and voting to avoid a conflict of interest.

3. To Elect a Vice Chairman.

ON THE PROPOSITION of the Chairman, **SECONDED** by Cllr Mrs. Haywood, **IT WAS UNANIMOUSLY RESOLVED** that Cllr Mrs. Wilkins be elected as Vice-Chairman of the Committee for the Civic year 2012-13.

4. Terms of Reference.

ON THE PROPOSITION of Cllr Hayes, **SECONDED** by Cllr Horne-MacDonald, **IT WAS UNANIMOUSLY RESOLVED** that the terms of reference be adopted and they were duly signed to be placed in the minute book.

5. Minutes of the previous Meeting.

ON THE PROPOSITION of Cllr Riordan, **SECONDED** by Cllr Mrs. Smith, **IT WAS RESOLVED** that the Minutes of the Meetings held on Wednesdays,25thApril and 9thMay, 2012, having been circulated, be signed as a true and correct record of the meeting.

6. Planning Applications.

The Planning Applications received since the last meeting were considered and the following recommendations made to the Borough Council:-

Admin Asst. 21/6

Application

No Applicant Location Type

Recommendation to the Borough Council

2012/137 Mr Naz Ali 1 The Green Major Full Appl

Could be approved subject to any neighbours comments.

2012/365 Pauline Grogan 25 Castle Hills Drive Trees in Conservation Area

Could be approved subject to Tree Officer's views.

Mr Eddie Munsolow & James

2012/622 Sansoni 7/9 Hazelhurst Road Minor Full Appl

Could be approved subject to any neighbours comments.

2012/634 Mrs Susan Hadley 1 Devereux Close Minor Full Appl

Could be approved subject to any neighbours comments.

2012/635 Mr John Healey 46 Selworthy Road Minor Full Appl

Could be approved subject to any neighbours comments.

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Application

No Applicant Location Type

Recommendation to the Borough Council

Tree Preservation Order

2012/652 Mrs Stevens 124 Chester Road Appl

Could be approved subject to Tree Officer's views.

2012/770 Mrs Mandy Snape 39B The Green Minor Full Appl

Could be approved subject to any neighbours comments and to any existing access rights

2012/809 Mr Naser Iqbal 39 Woodford Avenue Minor Full Appl

Could be approved subject to any neighbours comments.

Dean Walsh Chiropody & Podiarty

2012/812 Ltd 329A Chester Road Change of Use

Could be approved subject to any neighbours comments.

7. Licensing Application 714/12.

ACTION

Following consideration of the request from W M Morrison, there was no support from members to withdraw objections made in the representation to the licensing authority.

Clerk 20/6

8. HS2 Campaign for Mitigation – Maps available (on loan) showing proposed route.

Following consideration, IT WAS RESOLVED that members had great concerns about intrusion into Castle Bromwich during the construction phase and also the longer term effect on conservation, ecological and environmental aspect. Members urged that measures to reduce all pollution (noise, light and litter) and the detrimental visual impact should be a priority.

Asst. Clerk

9. Policy - Model Publication Scheme.

Following review of the policy and **ON THE PROPOSITION** of Cllr Hiley, **SECONDED** by the Chairman, **IT WAS UNANIMOUSLY RESOLVED** that the copying charges under the scheme be increased to 10p per single A4 page and 20p per single A4 colour page.

Clerk 27/6

10. Budget Analysis 2011/2012 year end.

Members noted the document, which the Clerk confirmed had been scrutinized by the internal auditor.

11. Marketing.

Memberscommended the outlines of the marketing ideas and discussions that had been prompted since the last meeting. Members were invited to join Cllr Mrs. Haywood and the Clerk to set an agenda on Monday 25th June at 2 pm. The Events and Marketing working party would also meet on Monday 25th June at 7 pm to establish a way forward.

Members 25/6 2 pm and 7 pm

12. Code of Conduct.

The Clerk reported that new information had been received from NALC and Solihull MBC, which would be circulated to all members for the next meeting. She hoped members would be in a position to decide and formally adopt a new Code of Conduct at the meeting, thereby complying with the new legislative date of 1st July. Members would all need to complete a new Register of Interests form when it became available and possibly a new Declaration of Acceptance of Office.

Council

Members 28/7

13. Charity Cricket Match.

ON THE PROPOSITION of the Chairman, **SECONDED** by Cllr Horne-MacDonald, **IT WAS UNANIMOUSLY RESOLVED** that the council accept in principle, the invitation of Castle Bromwich Cricket & Sports Club to play a charity cricket match, with proceeds going to the Chairman's Charity Fund, subject to a suitable date being agreed.

Clerk/Club

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14. Parish Councils Request for 20mph speed limit Traffic Regulation Order in Castle Bromwich.

Members noted with interest the response of the Solihull MBC. **IT WAS RESOLVED** that the clerk send a copy to the parishioner who first suggested a scheme for residential areas of Castle Bromwich, to ask Solihull MBC the results of their meeting held on 7th June and to ask what recommendations were made by Ward Councillors for Castle Bromwich.

Clerk Asap

Clerk 6/7

15. Audit Commission – consultation of appointment of external auditor for 2012/13 and future years.

Members noted the consultation with interest.

16. Fordbridge Town Council - request for support to CARA.

Cllr Riordan withdrew from the discussion. Following discussion, the matter was deferred and the Clerk requested to seek further information from Fordbridge Town Council.

Clerk 29/6

17. Request for donation/Grant Aid.

Following extensive discussion, **ON THE PROPOSITION** of Cllr Whelan, **SECONDED** by Cllr Mrs. Smith, **IT WAS UNANIMOUSLY RESOLVED** that the application from Castle Bromwich Library for £400 be granted in full. **ON THE PROPOSITION** of the Chairman, **SECONDED** by Cllr Hayes, **IT WAS UNANIMOUSLY RESOLVED** that the applications from Merstone School and Community Transport Solihull be awarded £100 each towards the amount requested. The request from St Andrew's Church in Solihull was declined.

Clerk 4/7

Asst Clerk

18. Working Parties and Steering Group.

Members considered the formation of working parties that would report to the Finance and General Purposes Committee and no changes were proposed. Therefore the structure would be as follows: the Grants working party would be Cllrs R Amos, I Hiley, M Hayes and J Riordan; the Standing Orders working party would be Cllrs E Knibb, M Hayes, J Riordan, A Terry and J Whelan, agreeing to meet on 19th September at 7 pm. The Parish Plan Steering Group would be Cllrs Mrs. A Haywood, Mrs. L Smith and J Whelan, with the Youth Council being consulted via the Clerk/meetings when required.

St.Orders WP Comm.Room 19/9 Youth Council

19. Parliamentary Outreach.

ON THE PROPOSITION of the Chairman, **SECONDED** by Cllr Mrs. Haywood, **IT WAS UNANIMOUSLY RESOLVED** that an invitation be extended to address the Council at the September or October meetings, with the Youth Council being invited to attend also.

Clerk July 12

4/9

20. Residents Concerns.

Members noted details of recent concerns raised by residents and the Clerk explained the decision of the Leisure Services Committee regarding gate closures in the park.

21. Training.

Members noted there were no new applications for training.

22. Clerk's Report.

The Clerk tabled copies of the signed balance sheet for all members, notified members of an invitation from Castle Bromwich Cricket & Sports Club to an event on 23rd June, confirmed that the Annual Return and supporting evidence had been submitted to the external auditor. Information had been researched on automatic pension enrolment for all staff which, although complex, was unlikely to be phased in until 2015/16 so further recommendations would be deferred until then. She reported that the Youth Council would be making donations to Castle Bromwich Friends of Acorns and Birmingham Childrens' Hospital by dividing the proceeds of the raffle held at the Jubilee Picnic In The Park. The Youth Council had also submitted a grant application for their new 'How To Do It' project about establishing a Youth Council.

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