

AGENDA



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NOTICE OF MEETING

A meeting of the **Finance & General Purposes Committee** is to be held
in the **PAVILION** at Arden Hall, Castle Bromwich
on **WEDNESDAY, 13th NOVEMBER 2019** at 7.30pm.

All council meetings are open to the public and the agenda (below) includes at item 4 an opportunity for members of the public to ask questions and make comments on items to be discussed at the meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

Photographing, recording, broadcasting or transmitting the proceedings of a Parish Council Meeting by any means is permitted. However, out of courtesy anyone wishing to do so is asked to notify the clerk before they start recording to ensure compliance with general data protection regulations / right to privacy.

Any person who is keen to attend but would find it difficult to access the meeting through disability is asked to advise the Clerk on 0121 747 6503 before the meeting so that every effort may be made to provide access. Microphone and speaker are provided.

Members of the Finance and General Purposes Committee are
hereby summoned to attend
Chairman and Vice Chairman are Ex Officio Members

Yvonne Smith

Yvonne Smith, 06/11/2019
Interim Acting Clerk to the Council

AGENDA

- 1. Apologies for Absence.**
- 2. Declarations of pecuniary or other interests.**
Members are reminded they must declare any interest that relates to items on the agenda, especially if the item relates to something included on their entry on the Interests Register.
- 3. Dispensations.**
- 4. Members are to consider any requests from a member for a dispensation in accordance with the provisions of S.33 of the Localism Act 2011 with regard to any item on the Agenda. Dispensation requests must be submitted in writing to the Clerk before the meeting starts.**
- 5. Public Forum**
- 6. Minutes of previous meeting.**
To read and confirm the minutes of the meeting of 9th October 2019 (to follow).
- 7. Planning/Licensing Applications.**
Planning Applications received since the council meeting held 30/10/2019:

PL/2019/02582/TPO 249 Bradford Gardens Castle Bromwich Solihull B36 9AG Cut back branches of 1 No oak tree overhanging into rear garden of 247 & 249 Bradford Road, by 3-4 metres.
PL/2019/02754/TCA Dabar Rectory Lane Castle Bromwich Solihull B36 9DH 3m crown reduction on 1 No lime tree in front garden
PL/2019/02700/MINFHO 35 Beechcroft Road Castle Bromwich Solihull B36 9SJ Single storey rear extension
PL/2019/02687/NONMC 80 Hawthorne Road Castle Bromwich Solihull B36 0HJ Non-material amendment for alteration to roof – lowering soffit to allow the flat roof cap to allow the flat roof cap to be omitted and insertion of 2 No obscure glazed windows to side elevation on planning approval PL/2019/01009/MINFHO
PL/2019/02598/MIODW 101 Chester Road Solihull B36 9DS Outline planning application for the erection of 2 No dwellings with means of access and layout being determined (matters of appearance, landscaping & scale reserved). Renewal of planning approval PL/2016/02645/PPOL

8. Finance and Payments

Income and Expenditure Reports and Payments are to be tabled for consideration.
Cherie Carruthers (bookkeeper) is to attend this meeting

9. Bars

Update on progress to date following handover to in-house management

10. Budget Planning 2020/21

Members are to consider the financial position for the next financial year relating to income and expenditure with a view to setting the precept for 2020/21.

11. Renewing Electricity Framework Agreement

Members to consider renewal of Espo contract.

12. Computers

To consider updates to improvements to the office-based computer set-up including installation of wi-fi at Arden Hall

13. External Audit report

To note the final report from the External Auditor to the 2018/19 Annual Governance and Accountability Return

14. Report from Support Officer, including:

- 14.1 Review and update of the council's Financial Regulations (NALC 2019 version available)
- 14.2 Review of this committee's Terms of Reference and annual planner
- 14.3 Appointment of Independent Internal Auditor
- 14.4 Compliance with the Local Government Transparency Code 2015
- 14.5 To acknowledge website minimum requirements
- 14.6 Review of support officer's remit and comment

15. Members to suggest items for the next meeting of this committee

16. To resolve in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1(2) to exclude the public and the press from the meeting to allow for discussion of confidential matters relating to any of staff, legal matters or contractual arrangements:

17. Staffing (separate report):

- 17.1 To consider the council's staffing requirements
- 17.2 To consider and agree the renewal of contract for Facilities Officer and related hours

18. Date, time and venue of next meeting

Members of Finance and General Purposes Committee:
 Cllrs S Beechey (Chairman), Mrs A Haywood (vice-Chairman),
 Mrs A Ahmed, D Hinsley, J MacDonald, K McCoy, Mrs R Shaikh, K Shaw
 Ex-officio members - Cllrs Mrs P Allen and E Knibb