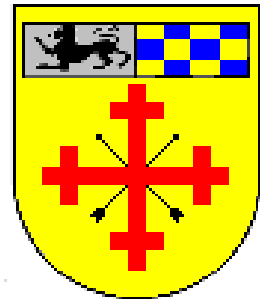


Castle Bromwich Parish Council

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Chairman: Cllr. P Allen, **Vice-Chairman:** Cllr. K Shaw

Cllr. A Ahmed-Shaikh, Cllr. S Beechey, Cllr. A Haywood, Cllr. J Macdonald, Cllr. K McCoy,
Cllr. M Rashid, Cllr. J Riordan, Cllr. R Shaikh, Cllr. M Strong, Cllr. J Ward + 3 vacancies

Dear Councillor,

You are summoned to attend an online meeting of the Council at 6.30pm on Wednesday 30th September 2020 via Zoom.

<https://us02web.zoom.us/j/82817448863?pwd=b3NMa1BDOFpsV0h2SnFOZGxZeWFndz09>

Meeting ID: 828 1744 8863

Members of the press and public are welcome to attend.

Those wishing to join the meeting should contact the Clerk in advance for the meeting password and the telephone number if joining by phone. The agenda includes at item 5 the opportunity for members of the public to ask questions and comment on items to be discussed subject to the Chairman's discretion for up to a maximum of three minutes. Members of the public are asked to submit their questions in advance via email to counciloffice@castlebromwichpc.gov.uk

Gemma Burgess
Clerk to the Council

Dated this 24th September 2020

AGENDA

- C20-001** Welcome from the Council Chairman, including introduction of the Clerk, who will remind participants of the procedure for holding this online meeting.
- C20-002** **Apologies for Absence:** Members are required to notify the reason for absence.
- C20-003** **Declarations of pecuniary or other interests:** Members are reminded to declare any interest that relates to items on the agenda, particularly if the item relates to their entry on the Members' Register of Interests.
- C20-004** **Dispensations:** The meeting will consider any requests from a council member for a dispensation to be allowed to stay in the meeting and/or speak and/or vote with regard to any item in which they have declared an interest. Such requests must be submitted in writing to the Clerk before the meeting starts (email is acceptable).
- C20-005** **Public Question Time:** Anyone attending this meeting who is not a parish councillor for Castle Bromwich PC may take the opportunity to speak and/or ask questions about items on this agenda and/or ask for issues to be considered at future meetings.
- Guests Invited:** Lizzie Quiney, Community Development Team SMBC
Saqib Bhatti MBE MP, MP for Meriden (Appendix p3)

- C20-006 To approve the minutes of:**
a) The ordinary council meeting held Wednesday 29th July 2020 (Appendix p4-10).
b) The extraordinary council meeting held Wednesday 26th August 2020. (Appendix p11-12)

C20-007 Planning: To consider comments on the following planning applications:

Reference	Address	Proposal	Consultation Expiry
PL/2020/01391/MINFHO	10 Burrow Hill Close Castle Bromwich Solihull B36 9ED	Garage conversion, side toilet extension and lobby/porch with pitched roof over single storey.	13/10/2020
PL/2020/01843/MINFHO	352 Chester Road Solihull B36 0LD	Two storey side and rear extension	05/10/2020

C20-008 Finance and General Purposes Committee:

- a)** To note the draft minutes of the meeting held 9th September 2020. (Appendix p13-17 & p28)
b) To approve the F&GP Committee's Revised Terms of Reference. (Appendix p18-20)
c) To approve that the Clerk be added to the bank mandate for Lloyds and Unity Trust Bank to ensure online access.
d) To note the current financial position for September including payments. (Appendix p21-22)

C20-009 Leisure Services Committee:

- a)** To note the draft minutes of the meeting held 2nd September 2020. (Appendix p23-27)
b) Progress report on planning for Remembrance event.

C20-010 Staffing Committee:

- a)** To note the draft minutes of the meeting held on 23rd September 2020. (*To Follow*)
b) To approve recommendation for reimbursement costs for staff member's personal property.
c) To approve recommendation for purchase of IT equipment to support online meetings.
d) To consider membership of the Committee.

C20-011 Council office report: The Clerk will report on current Council Business.

C20-012 In accordance with the Public Bodies (Admission to meetings) Act 1960, the council may resolve to exclude members of the public and the press to allow for discussion of confidential matters relating to any of staff, legal or contractual matters.

C20-013 Date and time of next meetings via Zoom:

- Leisure Services Committee will meet on 7th October 2020.
- Finance and General Purposes Committee will meet on 11th November 2020.
- Parish Council will meet on 28th October 2020.
- Staffing Committee TBC