

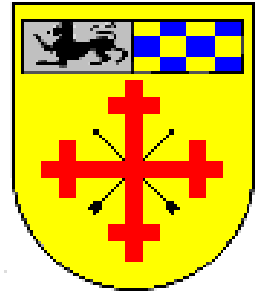
Castle Bromwich Parish Council

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Finance and General Purposes Committee

Chairman: Cllr. S Beechey **Vice-Chairman:** Cllr. A Haywood
Cllr. A Ahmed-Shaikh, Cllr. J MacDonald, Cllr. R Shaikh
Ex-Officio: Cllr. P Allen, Cllr. K Shaw

Dear Councillor,

You are summoned to attend an online meeting of Castle Bromwich Parish Council's Leisure Services Committee at 6.30pm on **Wednesday 11th November 2020** via Zoom using the following dedicated link:

<https://us02web.zoom.us/j/82257082835?pwd=ajRTc0dwcldaK2tDbUVaUXBZMWhTZz09>

Meeting ID: 822 5708 2835

Passcode: 561003

Members of the press and public are cordially invited to attend.

The agenda includes at item 5 the opportunity for members of the public to ask questions and comment on items to be discussed, subject to the Chairman's discretion for up to a maximum of three minutes. Members of the public are asked to submit their questions in advance via email to counciloffice@castlebromwichpc.gov.uk The meeting may be recorded for scribing purposes.



Gemma Burgess
Clerk to the Council

dated this 5th November 2020

AGENDA

- F20-001** **Chairman's Welcome**
- F20-002** **Apologies:** To note apologies for absence.
- F20-003** **Declarations of Interest** – Councillors are reminded to, when applicable:
a. Register of Interests: keep their register of interests updated.
b. Declare Disclosable Pecuniary Interests in items on the agenda and their nature.
c. Declare any Other Disclosable Interests in items on the agenda and their nature.
d. Members' written requests for the grant of a dispensation (S33 of the Localism Act 2011) are to be submitted to the clerk in advance of the meeting.
- F20-004** **Minutes:** To approve the minutes of the previous meeting held on Wednesday 9th September 2020.
- F20-005** **Public Question Time:** An opportunity for the public to address the Committee.
- F20-006** **Borough Councillors:** An opportunity to address the Committee.
- F20-007** **Terms of Reference:** To note the revised terms of Reference as approved by Full Council 28th October 2020.

F20-008 Planning & Licencing: To provide comment on the following applications:

Reference	Address	Proposal
PL/2020/01835/MINFHO	5 Wyckham Road Castle Bromwich Solihull B36 0HX	Single storey rear, two storey side and front extension.
PL/2020/02090/MINFHO	199 Bradford Road Castle Bromwich Solihull B36 9AQ	Conversion of detached double garage to form games room - Remove up and over doors to the front elevation, to form two new windows.
PL/2020/02362/MINFHO	47 Hazelhurst Road Castle Bromwich Solihull B36 0BH	Two storey and single storey rear extensions.

F20-009 Finance:

- a) To note the bank reconciliations for November.
- b) To note the current list of payments for November.
- c) To note the aged debtors report.
- d) To consider the frequency of invoice payment runs.
- e) To consider reallocation of budget to cover spending approved by the Leisure Services Committee to bring defibrillators back into operation.

F20-010 Budget:

- a) To note the Democratic Services budget spend-to-date in this financial year.
- b) To discuss restructuring the budget headings.
- c) To consider future plans, aspirations and budget requirements.

F20-011 Risk Management:

- a) To report on progress with the Risk Management Policy.
- b) To consider updates to the Council's action plan.

F20-012 Councillors' reports and items for future agendas

Councillors may use this opportunity to:

- (i) Report minor matters of information not included elsewhere on the agenda;
- (ii) Raise items for future agendas

F20-013 To note that meetings will be held on a monthly basis and confirm the time and date of next meeting: Wednesday 2nd December 2020 at 6:30pm.