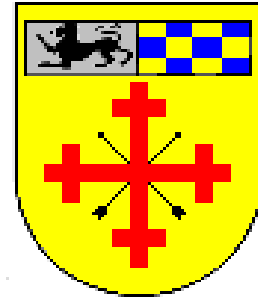


# Castle Bromwich Parish Council

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## Leisure Services Committee

**Chairman:** Cllr. K Shaw, **Vice-Chairman:** Cllr. S Beechey  
Cllr. P Allen, Cllr. M Rashid, Cllr. J Riordan, Cllr. M Strong, Cllr. J Ward

Dear Councillor,

You are summoned to attend an online meeting of Castle Bromwich Parish Council's Leisure Services Committee at 6.30pm on **Wednesday 2<sup>nd</sup> December 2020** via Zoom using the following dedicated link:

<https://us02web.zoom.us/j/88388619267?pwd=ZXkxcnBiTCtQVy9NMVdhZ3RSYytuUT09>

**Meeting ID: 883 8861 9267 Passcode: 910635**

**Members of the press and public are cordially invited to attend.**

The agenda includes at item 5 the opportunity for members of the public to ask questions and comment on items to be discussed, subject to the Chairman's discretion for up to a maximum of three minutes. Members of the public are asked to submit their questions in advance via email to [counciloffice@castlebromwichpc.gov.uk](mailto:counciloffice@castlebromwichpc.gov.uk) The meeting may be recorded for scribing purposes.



Gemma Burgess  
Clerk to the Council

dated this 27<sup>th</sup> November 2020

## AGENDA

- L20-025 Chairman's Welcome**
- L20-026 Apologies:** To note apologies for absence.
- L20-027 Declarations of Interest** – Councillors are reminded to, when applicable:
- Register of Interests: keep their register of interests updated.
  - Declare Disclosable Pecuniary Interests in items on the agenda and their nature.
  - Declare any Other Disclosable Interests in items on the agenda and their nature.
  - Members' written requests for the grant of a dispensation (S33 of the Localism Act 2011) are to be submitted to the clerk in advance of the meeting.
- L20-028 Minutes:** To approve the minutes of the previous meeting held on Wednesday 4<sup>th</sup> November 2020.
- L20-029 Public Question Time:** An opportunity for the public to address the Committee.
- L20-030 Borough Councillors:** An opportunity to address the Committee.
- L20-031 Hall Manager's Report:** To consider the November report.

- L20-032 Staffing:**  
a) To consider giving individual park wardens specific areas of responsibility.  
b) PAT Testing – to approve re-test costs.
- L20-033 Arden Hall:**  
a) To consider weatherproof signage options for the front of the hall.  
b) To report on progress relating to defibrillator installation/maintenance.  
c) To report on progress in clearance of storage areas and consider actions necessary to complete this work.
- L20-034 Open Spaces:** To consider work necessary at:  
a) Arden Hall Playing Fields:  
i. To note the RoSPA report and consider actions necessary.  
ii. To consider work necessary on trees near the Theatre Workshop.  
b) Bradford Gardens:  
i. To consider whether Fairways has performed under contract regarding filling holes and whether the invoice should be paid.  
ii. To report on the bollards being left unlocked.  
c) Village Green  
i. To consider resident's query relating to the removal of leaves.  
ii. To consider granting written permission to SMBC for excavation work on Old Croft Lane to mitigate drainage issues.  
d) Hobs Farm: To report on dangerous material being fly-tipped.  
e) Whateley Green: To consider remedial action following damage from vehicle.
- L20-035 Fairways Contract:** To consider what is included in the contract and how performance can be measured.
- L20-036 Budget:** To finalise budget proposal for 21-22.
- L20-037 Councillors' reports and items for future agendas**  
Councillors may use this opportunity to:  
(i) Report minor matters of information not included elsewhere on the agenda;  
(ii) Raise items for future agendas
- L20-038 Action Log:** To report progress on any outstanding matters
- L20-039 To confirm the time and date of next meeting:** Wednesday 6<sup>th</sup> January at 6:30pm.