

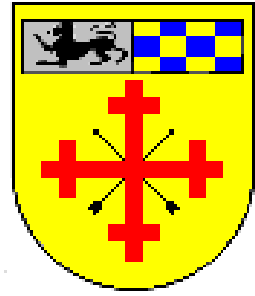
Castle Bromwich Parish Council

Council Office, Arden Hall, Water Orton Road,
Castle Bromwich, Solihull, B36 9PB

0121 747 6503

counciloffice@castlebromwichpc.gov.uk

www.castlebromwichpc.gov.uk



Finance and General Purposes Committee

Chairman: Cllr. S Beechey **Vice-Chairman:** Cllr. A Haywood
Cllr. J MacDonald, Cllr. R Shaikh, Cllr. A Shaikh-Ahmed
Ex-Officio: Cllr. P Allen, Cllr. K Shaw

Dear Councillor,

You are summoned to attend an online meeting of Castle Bromwich Parish Council's Leisure Services Committee at 6.30pm on **Wednesday 9th December 2020** via Zoom using the following dedicated link:

<https://us02web.zoom.us/j/82257082835?pwd=ajRTc0dwcldaK2tDbUVaUXBZMWhTZz09>

Meeting ID: 822 5708 2835

Passcode: 561003

Members of the press and public are cordially invited to attend.

The agenda includes at item 5 the opportunity for members of the public to ask questions and comment on items to be discussed, subject to the Chairman's discretion for up to a maximum of three minutes. Members of the public are asked to submit their questions in advance via email to counciloffice@castlebromwichpc.gov.uk The meeting may be recorded for scribing purposes.

Gemma Burgess
Clerk to the Council

dated this 4th December 2020

AGENDA

- F20-014** **Chairman's Welcome**
- F20-015** **Apologies:** To note apologies for absence.
- F20-016** **Declarations of Interest** – Councillors are reminded to, when applicable:
a. Register of Interests: keep their register of interests updated.
b. Declare Disclosable Pecuniary Interests in items on the agenda and their nature.
c. Declare any Other Disclosable Interests in items on the agenda and their nature.
d. Members' written requests for the grant of a dispensation (S33 of the Localism Act 2011) are to be submitted to the clerk in advance of the meeting.
- F20-017** **Minutes:** To approve the minutes of the previous meeting held on Wednesday 11th November 2020.
- F20-018** **Public Question Time:** An opportunity for the public to address the Committee.
- F20-019** **Borough Councillors:** An opportunity to address the Committee.

F20-020 Planning & Licencing: To provide comment on the following applications:

Reference	Address	Proposal
PL/2020/02581/MINFHO	7 Park View Castle Bromwich Solihull B36 9LW	Loft conversion and internal amendments to allow for needs of family member, including front and rear dormer window with changes to fenestration.
PL/2020/01826/MINFHO	15 Windleaves Road Castle Bromwich Solihull B36 0BP	First floor bathroom extension

F20-021

Finance:

- a) To note the bank reconciliations for November.
- b) To note the list of payments for November.
- c) To consider getting a debit or prepaid card to reduce expense claims.

F20-022

Internal Auditors Report: To review progress on recommendations.

F20-023

Budget:

- a) To note year-to-date 20-21 spending against budgets and consider journal transfers for inaccurately coded items.
- b) To consider the timeline & process for 21-22 budget setting.

F20-024

Councillors' reports and items for future agendas

Councillors may use this opportunity to:

- (i) Report minor matters of information not included elsewhere on the agenda;
- (ii) Raise items for future agendas

F20-025

To note that meetings will be held on a monthly basis and confirm the time and date of next meeting: Wednesday 13th January at 6:30pm.