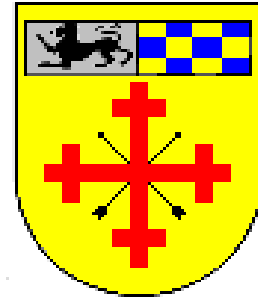


Castle Bromwich Parish Council

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Leisure Services Committee

Chairman: Cllr. K Shaw, **Vice-Chairman:** Cllr. S Beechey
Cllr. P Allen, Cllr. M Rashid, Cllr. J Riordan, Cllr. M Strong, Cllr. J Ward

Dear Councillor,

You are summoned to attend an online meeting of Castle Bromwich Parish Council's Leisure Services Committee at 6.30pm on **Wednesday 6th January 2021** via Zoom using the following dedicated link:

<https://us02web.zoom.us/j/88388619267?pwd=ZXkxcnBITCtQVy9NMVdhZ3RSYytuUT09>

Meeting ID: 883 8861 9267 Passcode: 910635

Members of the press and public are cordially invited to attend.

The agenda includes at item 5 the opportunity for members of the public to ask questions and comment on items to be discussed, subject to the Chairman's discretion for up to a maximum of three minutes. Members of the public are asked to submit their questions in advance via email to counciloffice@castlebromwichpc.gov.uk The meeting may be recorded for scribing purposes.



Gemma Burgess
Clerk to the Council

dated this 23rd December 2020

AGENDA

- L21-001** **Chairman's Welcome**
- L21-002** **Apologies:** To note apologies for absence.
- L21-003** **Declarations of Interest** – Councillors are reminded to, when applicable:
 - a. Register of Interests: keep their register of interests updated.
 - b. Declare Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. Declare any Other Disclosable Interests in items on the agenda and their nature.
 - d. Members' written requests for the grant of a dispensation (S33 of the Localism Act 2011) are to be submitted to the clerk in advance of the meeting.
- L21-004** **Minutes:** To approve the minutes of the previous meeting held on Wednesday 2nd December 2020.
- L21-005** **Public Question Time:** An opportunity for the public to address the Committee.
- L21-006** **Borough Councillors:** An opportunity to address the Committee.
- L21-007** **Hall Manager's Report:** To consider the December report.

- L21-008 Hirers Across All Facilities**
 a) Progress report on review of charges for facilities including pitches and buildings.
 b) To consider how best to develop the relationships the Council has with regular hirers, especially those with customised spaces.

- L21-009 Arden Hall:**
 a) Progress report from working party on weatherproof TV style signage options.
 b) To consider progress on hearing loop and actions needed.

- L21-010 Pavilion:**
 a) To report on broken fire exit door and consider remedial action.
 b) To consider the need for a key to access the Cricket Club bar in an emergency.
 c) To consider fixed heating options for the Wardens office.

- L21-011 Open Spaces:** To consider work necessary at:
 a) Arden Hall Playing Fields
 b) Bradford Gardens
 c) Village Green
 i. To report on area of Council ownership in front of the shops on the Village Green.
 d) Hob Farm: To report on correspondence received from residents following letter.
 e) Whateley Green
 f) War Memorial

- L21-012 Grounds Maintenance:**
 a) Progress report from working party looking at existing contract.
 b) To consider what maintenance tasks can be brought in-house and to discuss options.

- L21-013 Councillors' reports and items for future agendas**
 Councillors may use this opportunity to:
 a) Report minor matters of information not included elsewhere on the agenda;
 b) Raise items for future agendas

L21-014 Action Log: To report progress on any outstanding matters

* OS works/tools	Wardens/HM/DS
* Refurbish Village Green noticeboard	SB
* Mark out licenced area at Pavilion	Wardens/HM
* Playground resurfacing quotes	DS
* Topsoil for Bradford Gardens	DS
* Village Green tarmacking – check area	DS
* War memorial re-lettering	DS
* Draft letter to Hob Farm residents	✓
* Road by 2 The Green – check ownership	DS

New:

1) Park Wardens – duties & supervisor	HM/DS
2) PAT Test equipment	HM/SB
3) PAT testing	HM
4) External Signage Working Party	KS, SB, PA, MS
5) RoSPA remedial action	HM/DS/Wardens
6) Theatre Workshop trees	KS/SB
7) SMBC permission for excavation	✓
8) Fairways Contract Working Party	KS, PA, SB

L21-015 To confirm the time and date of next meeting: Wednesday 3rd February at 6:30pm on Zoom.