

Castle Bromwich Parish Council

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Finance and General Purposes Committee

Chairman: Cllr. S Beechey **Vice-Chairman:** Cllr. A Haywood
Cllr. J MacDonald, Cllr. R Shaikh, Cllr. A Shaikh-Ahmed
Ex-Officio: Cllr. P Allen, Cllr. K Shaw

Dear Councillor,

You are summoned to attend an online meeting of Castle Bromwich Parish Council's ~~Leisure Services~~ ^{Finance + General Purposes} Committee at 6.30pm on **Wednesday 10th February 2021** via Zoom using the following dedicated link:

<https://us02web.zoom.us/j/82257082835?pwd=ajRTc0dwcldaK2tDbUVaUXBZMWhTZz09>

Meeting ID: 822 5708 2835

Passcode: 561003

Members of the press and public are cordially invited to attend.

The agenda includes at item 5 the opportunity for members of the public to ask questions and comment on items to be discussed, subject to the Chairman's discretion for up to a maximum of three minutes. Members of the public are asked to submit their questions in advance via email to counciloffice@castlebromwichpc.gov.uk. The meeting may be recorded for scribing purposes.

GMBurgess

Gemma Burgess
Clerk to the Council

dated this 4th February 2021

AGENDA

- F21-001** **Chairman's Welcome**
- F21-002** **Apologies:** To note apologies for absence.
- F21-003** **Declarations of Interest** – Councillors are reminded to, when applicable:
- Register of Interests: keep their register of interests updated.
 - Declare Disclosable Pecuniary Interests in items on the agenda and their nature.
 - Declare any Other Disclosable Interests in items on the agenda and their nature.
 - Members' written requests for the grant of a dispensation (S33 of the Localism Act 2011) are to be submitted to the clerk in advance of the meeting.
- F21-004** **Minutes:** To approve the minutes of the previous meeting held on Wednesday 9th December 2021.
- F21-005** **Public Question Time:** An opportunity for the public to address the Committee.
- F21-006** **Borough Councillors:** An opportunity to address the Committee.

F21-007 Planning & Licencing: To provide comment on the following applications:

Reference	Address	Proposal
PL/2021/00061/MINFHO	232 Bradford Road Castle Bromwich Solihull B36 9AA	Single storey side extension and loft extension and conversion to the installation of roof light windows.
PL/2020/02869/MINFHO	31 Ringmere Avenue Castle Bromwich Solihull B36 9AT	Single story rear and side extension

F21-008 Finance:

- a) To approve the bank reconciliations for January.
- b) To approve back-dated work from home allowance during Lockdown periods.
- c) To note financial irregularity regarding salary payment.
- d) To authorise the list of payments for February.
- e) SELCO Trade Account: to resolve whether to obtain a credit account.

F21-009 Financial Regulations: To revise the current regulations in-line with practice.

F21-010 External Bid Writer for HS2 grants: to consider the potential candidates.

F21-011 Risk: to review and update the risk schedule

F21-012 Councillors' reports and items for future agendas

Councillors may use this opportunity to:

- (i) Report minor matters of information not included elsewhere on the agenda;
- (ii) Raise items for future agendas

F21-013 To confirm the time and date of next meeting: Wednesday 10th March at 6:30pm on Zoom.