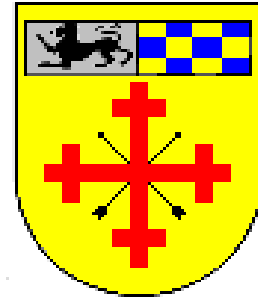


Castle Bromwich Parish Council

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Leisure Services Committee

Chairman: Cllr. K Shaw, **Vice-Chairman:** Cllr. S Beechey
Cllr. P Allen, Cllr. M Rashid, Cllr. J Riordan, Cllr. M Strong, Cllr. J Ward

Dear Councillor,

You are summoned to attend an online meeting of Castle Bromwich Parish Council's Leisure Services Committee at 6.30pm on **Wednesday 3rd March 2021** via Zoom using the following dedicated link:

<https://us02web.zoom.us/j/89042810018?pwd=Z3BqTVdvR2NhbitpOTlhZEZQSW41Zz09>

Meeting ID: 890 4281 0018 **Passcode:** 904819

Members of the press and public are cordially invited to attend.

The agenda includes at item 5 the opportunity for members of the public to ask questions and comment on items to be discussed, subject to the Chairman's discretion for up to a maximum of three minutes. Members of the public are asked to submit their questions in advance via email to counciloffice@castlebromwichpc.gov.uk. The meeting may be recorded for scribing purposes.

Gemma Burgess
Clerk to the Council

dated this 25th February 2021

AGENDA

- L21-015** **Chairman's Welcome**
- L21-016** **Apologies:** To note apologies for absence.
- L21-017** **Declarations of Interest** – Councillors are reminded to, when applicable:
a. Register of Interests: keep their register of interests updated.
b. Declare Disclosable Pecuniary Interests in items on the agenda and their nature.
c. Declare any Other Disclosable Interests in items on the agenda and their nature.
d. Members' written requests for the grant of a dispensation (S33 of the Localism Act 2011) are to be submitted to the clerk in advance of the meeting.
- L21-018** **Minutes:** To approve the minutes of the previous meeting held on Wednesday 6th January 2021.
- L21-019** **Public Question Time:** An opportunity for the public to address the Committee.
- L21-020** **Borough Councillors:** An opportunity to address the Committee.
- L21-021** **January Report to committee:** To note the report to Committee in lieu of a meeting on 3rd February 2021.
- L21-022** **CBPC Officers Report:** To consider the February report.

L21-023**Decisions needed:**

- a) Pavilion
 - i. To consider fixed heating options for the Wardens' locker room.
 - ii. To consider the quotes for replacing external doors.
 - iii. To consider the request to host Warwickshire County Cricket's inclusive matches and what hire fees would be appropriate.
- b) War Memorial: to consider whether any remedial action is required in light of the re-lettering response.
- c) The Green: To consider whether replacing the missing post is necessary.
- d) Council litter bins in open spaces: to consider what action can be taken to address private household rubbish being dumped.
- e) Insurance Reinstatement Valuation: to consider the quote.
- f) Open Spaces Cart: To consider which cart to purchase.
- g) Tools list: to approve the list of tools and authorise spending.
- h) MOP & DC Contract: To consider the quotes
- i) Suez: To consider quote for recycling facility at Arden Hall

L21-024

Grounds Maintenance: to receive the report from working party looking at existing contract and to consider the actions needed.

L21-025**Councillors' reports and items for future agendas**

Councillors may use this opportunity to:

- a) Report minor matters of information not included elsewhere on the agenda;
- b) Raise items for future agendas

L21-026

Action Log: To report progress on any outstanding matters

- * OS works/tools
- * Refurbish Village Green noticeboard
- * Playground resurfacing quotes
- * Village Green tarmacking - quotes
- * War memorial re-lettering
- * Park Wardens – duties & supervisor
- * RoSPA remedial action
- *Hire arrangements with regular hirers
- *Hearing Loop
- *Pavilion Fire Exits
- *Keys for PV areas
- *Heating options in Pavilion locker room
- *Bid writer
- *War memorial lettering
- *Cart for Arden Hall Playing Fields

L21-027**To confirm the time and date of next meetings:**

Wednesday 7th April at 6:30pm on Zoom.

Wednesday 12th May at 6:30pm – venue TBC depending on restrictions.

CBPC OFFICERS REPORT FEBRUARY 2021

A. BOOKINGS AND HIRERS:

National lockdown - Arden Hall is not able to operate.

B. BUILDING AND MAINTENANCE

Bi-annual fire alarm testing has been carried out.

I have requested quotes from another 4 companies for the lounge/bar to be redecorated but still awaiting responses.

EICR quote received from company who carried out the work but now having to get another 2 quotes.

One Insurance reinstatement valuation quote has been received. Having difficulty in finding surveyors that are operating at the moment.

C. PAVILION

Still closed due to National lockdown. The Cricket Club has been in touch to say their Saturday fixtures list for the summer has been released and they hope to be able to operate the bar as soon as restrictions allow.

After contacting 4 companies for quotes for Fire doors for the Pavilion I finally got 1 company to come out and 1 company quoted from photos and measurements I gave them – Quotes attached.

I had originally contacted our company who carries out all of our fire safety checks and asked their advice about the doors to the Pavilion, were they fire doors or just fire exits. He advised me that they were indeed fire doors and that I would find it very hard to find a company to fit them as not many do anymore, he had stopped doing them himself quite a few years ago and didn't have any contacts for me. Whilst approaching the pavilion with the company who came out the contractor advised that we didn't need fire doors as they were external doors we only required fire exit doors, as previously stated by Cllr Shaw. This explains the difference between the quotes.

D. STAFF NEWS

A member of staff has been absent with Covid. We still have one member of staff on long term sickness.

E. OPEN SPACES

Tree contractor was on site 23.02.21

Streetlight damaged on the Green – reported to SMBC

Top soil has been delivered to Bradford Gardens and remedial work is due to take place imminently

There have been issues with private household rubbish being put into Council public bins.

A resident has queried whether a missing post on the Green will be replaced.

The perimeter of Arden Hall playing field is due to be secured by Cllrs Shaw & Beechey.