

Castle Bromwich Parish Council

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Chairman: Cllr. P Allen, **Vice-Chairman:** Cllr. K Shaw
Cllr. S Beechey, Cllr. A Haywood, Cllr. J Macdonald,
Cllr. M Rashid, Cllr. J Riordan, Cllr. R Shaikh, Cllr. A Shaikh Ahmed, Cllr. M Strong, Cllr. J Ward + 4
vacancies

MINUTES OF THE EXTRAORDINARY COUNCIL MEETING

HELD ONLINE WEDNESDAY 24TH MARCH 2021 AT 6:15PM

Members Present:	Cllr. P Allen (Chair), Cllr. K Shaw (Vice-Chair), Cllr. A Haywood, Cllr. S Beechey, Cllr. J Macdonald, Cllr. M Rashid, Cllr. J Riordan, & Cllr. M Strong.
Guests in Attendance:	None
Public in Attendance:	None
Officers in Attendance:	Clerk: Gemma Burgess (minute-taker)

- C21-056 **Chairman's Welcome:** Cllr. P Allen welcomed everyone to the meeting.
- C21-057 **Apologies for Absence:** Apologies were received in advance from Cllr. J Ward. Apologies were received after the meeting from Cllr. R Shaikh & Cllr. A Shaikh Ahmed.
- C21-058 **Declarations of Interests:** Cllr. P Allen declared an Interest in C21-059a as the recipient of a reimbursement for goods paid for after proper authorisation but necessary due to the financial arrangements of the Council.
- C21-059 **Payment Run 2021-03-26:**
- a) The list of payments circulated with the agenda (p2), plus an additional invoice (p3) submitted before the meeting were considered. The Clerk was directed to ensure no prepayments had been made for the Asbestos work.
RESOLVED: To pay all outstanding invoices.
 - b) **RESOLVED:** To pay SMBC Invoice 122028 V724 £62 922.48 from Lloyds Bank and the remaining from Unity Trust Bank Disbursements as usual.
- C21-060 **Date and time of the next Council meeting was confirmed as 31st March 2021.**

Action

This meeting ended at 6:31pm.

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Signed as a true record of the business transacted
Chairman Castle Bromwich Parish Council

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Dated

Castle Bromwich Parish Council

Expenditure transactions - payments approval list Start of year 01/04/20

Tn no	Cheque	Gross	Vat	Net	Invoice date	Details	Cheque Total
459		£3,138.16	£523.03	£2,615.13	04/05/20	SMBC - Bridge Survey Asbestos 20000326159	
741		£276.00	£46.00	£230.00	27/11/20	Fairways Contracting Ltd - Grounds Maintenance Additional	
458		£225.95	£37.66	£188.29	28/01/21	SMBC - R&D Survey Asbestos 20000326151	
724		£62,922.48	£10,487.08	£52,435.40	28/01/21	SMBC - Arden Hall Asbestos Works - Bar Lounge & Corridor	
740		£392.50	£0.00	£392.50	09/02/21	DM Payroll Services Ltd - Payroll services Q4	
715		£67.12	£11.18	£55.94	22/02/21	SMBC - Cleaning consumables & staff uniform ☆	
745		£609.60	£101.60	£508.00	01/03/21	ADT Fire and Security - Balance due, tn 723 - AH Alarm line charge, maintenance 21.03-20.03.22	
731		£810.00	£135.00	£675.00	10/03/21	Edge IT Systems Ltd - Finance Support - correct yr end 19-20	
729		£81.70	£13.61	£68.09	12/03/21	Melbicks Garden Centre - EXP PA: Maintenance materials open spaces	
592		£11.99	£0.00	£11.99	13/03/21	Zoom - GB EXP: Zoom 13/03- 12/04	
727		£37.94	£1.81	£36.13	15/03/21	ESPO - Gas 01/02-28/02/21 PC Office	
728		£103.65	£4.94	£98.71	15/03/21	ESPO - Gas 01/02-28/02/21 PC Office	
732		£48.00	£8.00	£40.00	18/03/21	Edge IT Systems Ltd - End of Year Finance Webinar 2021	
733		£87.39	£14.56	£72.83	18/03/21	Mano Mano - GB EXP: Garden Trolley Tummi 125L ☆ hand cart	
749		£41.16	£6.86	£34.30	18/03/21	Lyreco - A4 Paper & pens ☆	
Total		£68,853.64	£11,391.33	£57,462.31			

☆ VAT invoice not yet received. Payment only to be made once proper documentation available.

Balance payment due to credit on account

Signature Chris Burgess Signature _____
Date 23/03/21

approved 200
C21-059a

