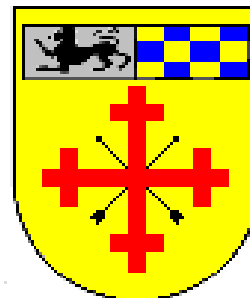


Castle Bromwich Parish Council

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Chairman: Cllr. P Allen, **Vice-Chairman:** Cllr. K Shaw

Cllr. S Beechey, Cllr. A Haywood, Cllr. J Macdonald, Cllr. M Rashid, Cllr. J Rickus,
Cllr. J Riordan, Cllr. R Shaikh, Cllr. A Shaikh- Ahmed, Cllr. M Strong, Cllr. J Ward + 3 vacancies

Dear Councillor,

You are summoned to attend an online Annual Meeting of Castle Bromwich Parish Council at 6.30pm on Wednesday 5th May 2021 via Zoom to consider matters as detailed below on agenda.

<https://us02web.zoom.us/j/83368832133?pwd=SUtRRHJDU3hSV2NmSGJFZ2IKQXRmZz09>

Meeting ID: 833 6883 2133 Passcode: 939645

Members of the press and public are welcome to attend.

The agenda includes the opportunity for members of the public to ask questions and comment on items to be discussed subject to the Chairman's discretion for up to a maximum of three minutes. Members of the public are asked to submit their questions in advance via email to counciloffice@castlebromwichpc.gov.uk

GMBurgess

Gemma Burgess
Clerk to the Council

Dated this 29th April 2021

AGENDA

- C21-094 Chairman:**
- To elect a Chairman for the Civic Year 2021-22.
 - To witness signing the Declaration of Acceptance of Office and agree how to receive due to COVID-19 regulations.
- C21-095 Vice-Chairman:** To elect a Vice-Chairman for the Civic Year 2021-22.
- C21-096 Apologies for Absence:** Members are required to notify the reason for absence.
- C21-097 Declarations of Interest & Dispensations:** Councillors are reminded to keep their register of Interests updated and are asked to complete new forms.
- C21-098 Public Question Time:** An opportunity for the public to address the Council.
- C21-099 Borough Councillors:** An opportunity for Borough Councillors to address the Council.
- C21-100 Minutes:**
- To approve the minutes of the Council meeting held on Wednesday 31st March 2021.
 - To note the minutes of the Annual Parish Assembly held Tuesday 20th April 2021.
 - To approve the minutes of the Council meeting held Wednesday 28th April 2021.
- C21-101 Code of Conduct:** to adopt the new National Code of Conduct.
- C21-102 Standing Orders:** To review current Standing Orders.

C21-103 Scheme of Delegation:

- a. To approve the Scheme of Delegation to the Clerk.
- b. To approve the Clerk authorising expenditure on the Council's annual insurance premium, in conjunction with the Chairman to not exceed £6600.
- c. To approve calling an extraordinary Council meeting on Wednesday June 26th for the purpose of approving the AGAR, should COVID-restrictions remain in place.

C21-104 Committees:

- a. Membership: To consider the appropriate numbers for each committee.
- b. Terms of Reference: To review the Terms of Reference
- c. To confirm meeting schedules.
- d. Staffing Committee:
 - i. To appoint members.
 - ii. To appoint a Chairman
- e. Finance and General Purposes Committee:
 - i. To appoint members.
 - ii. To appoint a Chairman and Vice-Chairman.
- f. Leisure Services Committee:
 - i. To appoint members.
 - ii. To appoint a Chairman
- g. To consider appointing any further Committees or Working Parties.

C21-105 Finance and General Purposes Committee:

- a. To review the bank mandate for Lloyds and Unity Trust Bank
- b. To update the CCLA mandate
- c. To approve the continued use of bank transfer as the primary payment method.
- d. To approve the continued use of variable Direct Debit for regular contractual payments.
- e. To approve the list of regular contractual payments.

C21-106 Leisure Services Committee:

- a. To approve repairs to the playground.
- b. To consider improving accessibility to the park.
- c. Heating System: to direct Officers on the requirements.
- d. Bars: To consider the operation of bars.
- e. Staffing: To consider staffing proposals for Arden Hall

C21-107 Local Authority remote meetings: call for evidence: to consider a response.**C21-108 Planning:** To comment on the following applications.

Reference	Address	Proposal
PL/2021/00997/PPFL	18 Blandford Avenue Castle Bromwich Solihull B36 9HX	Erect new build 3 bedroom house on land to the rear garden
PL/2021/00573/MINFHO	64 Kingsleigh Drive Castle Bromwich Solihull B36 9DQ	Convert conservatory roof to a vaulted ceiling with Velux windows
PL/2021/00698/MINFHO	98 Water Orton Road Castle Bromwich Solihull B36 9HA	Single storey rear extension.
PL/2021/01152/MINFHO	5 Milesbush Avenue Castle Bromwich Solihull B36 9UA	Two storey side extension

C21-109 In accordance with the Public Bodies (Admission to meetings) Act 1960, the council may resolve to exclude members of the public and the press to allow for discussion of confidential matters relating to any of staff, legal or contractual matters.

C21-110 **Councillors' reports and items for future agendas:** To report minor matters of information not included elsewhere on the agenda or raise items for future agendas.

C21-111 **Action Log:** To report progress on items.

C21-112 **To confirm the date of next meetings.**